

# Agenda

## Economy, Skills, Transport and Environment Scrutiny Board

**Thursday, 10 March 2022 at 5.45 pm**  
**At Council Chamber, Sandwell Council House, Freeth Street, Oldbury,**  
**B69 3DB**

**This agenda gives notice of items to be considered in private as required by Regulations 5 (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.**

**1 Apologies for Absence**

**2 Declarations of Interest**

Members to declare any interests in matters to be discussed at the meeting.

**3 Minutes**

5 - 20

To confirm the minutes of the meeting held on 9<sup>th</sup> and 11<sup>th</sup> February 2022.

**4 Additional Items of Business**

To determine whether there are any additional items of business to be considered as a matter of urgency.

**5 On Street Residential Electric Vehicle Charging Scheme**

21 - 30





**Kim Bromley-Derry CBE DL**  
**Interim Chief Executive**  
Sandwell Council House  
Freeth Street  
Oldbury  
West Midlands

**Distribution**

Councillor Moore (Chair)  
Councillors Abrahams, Chidley, M Gill, S Gill, Hughes, Jalil, Kaur, Owen,  
C Padda and Rollins

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## Minutes of Economy Skills Transport and Environment Scrutiny Board

**Wednesday 9<sup>th</sup> February 2022 at 5.45pm  
in the Council Chamber, Sandwell Council House, Oldbury**

**Present:** Councillor Moore (Chair);  
Councillors Abrahams (Vice Chair), S Gill, Hughes,  
Kaur, Owen and C Padda.

**Officers:** Alice Davey (Director of Borough Economy), Tony  
McGovern (Director of Regeneration and Growth),  
Matthew Huggins (Interim Service Manager Parks and  
Grounds).

01/22      **Apologies for Absence**

No apologies were received.

02/22      **Declarations of Interest**

There were no declarations of interest made at the meeting

03/22      **Minutes**

The minutes of the meeting held on 8 November 2021 were received. In respect of Minute No. 37/21 (Levelling Up Fund) it was reported that the bid to upgrade the Metro Depot in Wednesbury had not been successful, however the scheme would instead be funded through The City Region Sustainable Transport Settlement.

**Resolved** that the minutes of the meeting held on 8 November 2021 are confirmed as a correct record.

## 04/22 **Urgent Additional Item of Business**

There were no urgent additional items of business to consider.

## 05/22 **Emergency Active Travel Fund 2020**

The Board received an overview of the Emergency Active Travel Fund 2020.

The Fund had been announced by Government in May 2020 as part of its preparations for the lifting of the first period of Covid-19 restrictions and to encourage a greener, more sustainable return to economic and social activity.

£250m had been allocated nationally in Tranche 1, of which £3.85m had been allocated to West Midlands via the Combined Authority. The Department for Transport (DfT) had stipulated that Tranche 1 of the fund had to be used for temporary measures to aid social distancing, encourage cycling, or temporary bus lanes to encourage use of public transport. 57 separate schemes had been funded across the seven metropolitan authorities, of which four were in Sandwell at a cost of £296k:-

- SAN001 - A two-way cycle route with light segregation was implemented between Oldbury Town Centre and Sandwell and Dudley railway station, continuing to NCNR 81 and canal access off Bromford Road.
- SAN001A - A series of modifications were made in Oldbury Town Centre. Birmingham Street was re-designated as one-way with the other lane reallocated to pedestrians to widen the footway outside retail businesses and bus stops using temporary barriers to allow social distancing.
- SAN002 - Smethwick High Street was re-designated as one-way between Fenton Street and the junction with lower High Street, with the other lane reallocated to pedestrians to widen the footway outside retail businesses and bus stops using temporary barriers to allow social distancing.

- SAN002A - A two-way pop-up cycle lane was implemented on the A457 Tollhouse Way from Smethwick Rolfe St Station to Smethwick Galton Bridge Station with new cycle parking installed adjacent to Rolfe St Station.

Due to time restraints on expenditure of the funds, it had not been possible to carry out the consultation activity usually associated with traffic management projects. The changes had therefore been implemented through Experimental Traffic Regulation Orders, which allowed the schemes to be implemented and feedback to be sought on their operation.

All four temporary schemes had now been removed following the receipt of feedback and consultation with the Cabinet Member for Environment. However, as the Council had been able to demonstrate the successful delivery of the DfT objectives using Tranche 1 funding, funding had been approved under Tranche 2 for a number of permanent projects in Bearwood, Blackheath, Wednesbury and a joint scheme with Dudley on the A4123. These schemes were based on the Sandwell Cycling and Walking Infrastructure Plan.

It was also reported that the Council had been successful in securing funding of £4.62m through the Government's Towns Fund initiative to provide a high quality permanent off-road two-way cycle route adjacent to the A457 between Galton Bridge Station and the new Midland Metropolitan University Hospital at Grove Lane. This route would form part of the Sandwell Cycling and Walking Infrastructure Plan and the first phase of the project, from Galton Bridge to Rolfe Street had been completed in Summer 2021. Further phases would be delivered by 2024.

Following comments and questions from members of the Board, the following responses were made, and issues highlighted:-

- Birmingham City Council had received funding for a similar segregated cycle route between the city centre and the new Midland Metropolitan University Hospital at Grove Lane. It was intended for the two cycle routes to join up. A business case was being developed to

extend the cycle route to Oldbury Ringway. This would create a segregated cycle route from Oldbury to Birmingham City Centre.

- Funding had not been distributed on a percentage basis. Birmingham and Coventry already had a developed cycle infrastructure programme in place, therefore funding had accelerated progress.
- TfWM was required to report back to Government on the programme as a whole (all 57 schemes across West Midlands). There was no requirement to report back on a scheme by scheme basis.
- As two of the schemes were social distancing projects, they had become redundant when restrictions had been lifted.
- Had the two cycle projects remained in place, the Council would have been required to report annually on the effectiveness of the schemes.

## 06/22 **2022 Mowing Season**

(Councillor Abrahams joined the meeting during the consideration of this agenda item.)

The Board received a report outlining the grass mowing schedule for 2022.

The mowing season ran from 28<sup>th</sup> March to 28<sup>th</sup> October and was an in-house service, covering over 4 square miles of land. Mowing was split into three groups, with the following outputs:

<b>Mowing Type</b>	<b>Description</b>	<b>Outputs</b>	<b>Plots</b>	<b>Sq. Metres</b>
<b>Amenity Mowing (Cut and Drop)</b>	Mow/Strim Grass Plots – no collection of clippings	Ave: every 4 weeks / min. 7 times per season	2,472	3,704,759
<b>Prestige Mowing – Cut and Drop</b>	Increased Frequency – Mow/Strim Grass Plots –	Ave: every 2 weeks / min. 14 times per season	77	99,273



	no collection of clippings			
<b>Prestige Mowing – Cut and Collected</b>	Increased Frequency – Mow/Strim Grass Plots – clippings collected and disposed	Ave: every 2 weeks / min 14 times per season	121	282,759

Prestige mowing also took place at high profile locations such as bowling greens and Green Flag parks on a more frequent basis.

The schedule was designed to make the best use of Council resources, however, there could be additional demand outside of the schedule, dependent on weather and growth speed.

The schedule was published online and at libraries. Officers undertook to look at publishing the schedule in the Sandwell Herald in addition.

It was noted that breakdown of machinery could now become more frequent due to the age of the fleet. However, it remained fit for purpose for 2022 and a pro-active approach was being taken to ensure that replacement parts were in stock and available in advance and a fleet replacement programme was also in place.

A new performance and tracking system was in place for the start of 2022 mowing season, which would give real time updates on delivery, performance monitoring on time taken at each site and quality. It would also allow the service to use this data for more specific communications to the public on scheduled mowing for open spaces.

Following comments and questions from members of the Board, the following responses were made, and issues highlighted:-

- Housing Revenue Accounts works were included within the schedule, but a more detailed written response would be to the Board.

- A strategy on rewilding and converting green spaces into meadow land would be introduced towards the end of 2022. Officers undertook to consult members at town level for a on the development of the strategy.
- The focus for 2022 was getting service performance back to 'business as usual', and secondly, using the data collated through the new performance and tracking system to assist in identifying appropriate locations for rewilding and creation of green spaces.
- Where privately owned land was overgrown, officers in Regeneration and Growth worked with developers to tidy it up.
- The schedule was based on minimum staffing requirements and included both full time staff and seasonal staff.

**Resolved:-**

- (1) that town fora are consulted on the draft strategy for rewilding;
- (2) that the draft strategy for rewilding is presented to the Board at a future meeting.

07/22

**Update on Waste Services and the Cleanliness of the Borough Review**

The chair provided an update on the progress of the scrutiny review on the Performance and Management of the Waste Partnership Contract.

The working group had completed its evidence gathering in December 2021 and the draft report and the recommendations were to be presented to the Board at its meeting on 11 February 2022. It was anticipated that the final report would be submitted to Cabinet on 23 February 2022.

08/22      **Scrutiny Action Tracker**

The Board noted the progress on previously agreed actions and recommendations.

The Director of Borough Economy undertook to circulate the final Street Naming Policy to the Board prior to its submission to Cabinet.

09/22      **Cabinet Forward Plan**

The Board noted the Cabinet forward plan for the period February to May 2022.

10/22      **Work Programme**

The Board noted its work programme for the remainder of the 2022/23 municipal year.

Following a decision of the Council at its meeting on 18 January 2022, the Board would be conducting a review of the Strategic Road Safety Plan 2017-22. A draft scope would be submitted to the meeting on 10 March 2022 for consideration. The Board agreed to set up a working group to carry out the review. Those members who presented the motion to the Council but were not a member of this Board would also be consulted on the scope.

The Board noted the elements of the external auditors Value for Money Governance Review that were relevant to its terms of reference. The Board would be updated at each meeting on the implementation of the associated recommendations.

The Director of Borough Economy reported that the Street Cleansing Recovery Plan had been received from Serco on 3 February 2022. She undertook to bring Serco's Fleet Replacement Programme to the Board once it had been received. It was highlighted that 19 new vehicles had now been delivered between Christmas and the new year.

The Director of Regeneration and Growth confirmed that a report on the regeneration pipeline would be presented to

Cabinet on 23 March 2022. The draft report would be circulated to members to the Board for comment prior.

**Resolved** that a working group, comprising the following Councillors, is established to carry out a review of the Strategy Road safety Plan:-

Hughes  
C Padda  
S S Gill  
Kaur  
Owen  
Abrahams

11/22      **Exclusion of the Public and Press**

**Resolved** that the public and press be excluded from the rest of the meeting to avoid the possible disclosure of exempt information under Schedule 12A to the Local Government Act, 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, relating to the financial and business affairs of any person, including the authority holding that information.

12/22      **Levelling Up Fund**

Further to Minute No. 37/21 (of 8 November 2021), the Board was consulted on the longlist of Towns Fund projects currently being discussed with local MPs.

The Board's comments and suggestions would be included in the long list and discussed with MPs.

Meeting ended at 7:51pm

Contact: [democratic\\_services@sandwell.gov.uk](mailto:democratic_services@sandwell.gov.uk)

# Minutes of Economy, Skills, Transport and Environment Scrutiny Board

**Friday 11 February 2022 at 5.30pm  
in the Council Chamber, Sandwell Council House, Oldbury**

**Present:** Councillor Moore (Chair);  
Councillors S Gill, Hughes, Jalil, Kaur, and C Padda.

**Officers:** Alice Davey (Director of Borough Economy).

**13/22 Apologies for Absence**

Apologies were received from Councillors Abrahams (Vice-Chair), Gill and Owen.

**14/22 Declarations of Interest**

There were no declarations of interest made at the meeting

**15/22 Urgent Additional Item of Business**

There were no additional items of business to consider.

**16/22 Scrutiny Review of the Performance and Management of the Waste Partnership Contract**

The Board received the draft report following the completion of its review of the performance and management of the Council's waste partnership contract.

A working group of the Board had gathered evidence over seven sessions between October and December 2021,

which included a visit to the borough's Waste Transfer Station and the Household Recycling Centre.

The review had acknowledged the impact that the covid-19 pandemic had had on the delivery of the contract, however many of the issues explored, particularly in relation to contract management, governance, street cleanliness and the modernisation of the vehicle fleet pre-dated the pandemic. Members also acknowledged that, since the commencement of the review, there had been some improvements however, the delivery of the contract still remained unsatisfactory.

It was noted that the waste contract had been a key line of enquiry in the recent Value for Money Governance Review undertaken by external auditors Grant Thornton and the Board's work complemented this.

The Director of Borough Economy welcomed the review and the proposed recommendations as a mechanism to drive further improvements.

The Board thanked officers from Democratic Services for their hard work in supporting the review.

The Board considered the draft recommendations now presented and agreed that the following recommendations be submitted to the Cabinet:-

1. That Serco sets out within its Service Delivery Plan 2022/23 how it will increase recycling rates, including options for recycling in communal living areas.
2.
  - a) That Serco provides a contractually compliant communication and engagement plan and that this is aligned to the Council's functions;
  - b) that the plan is monitored through the agreed governance structures for the monitoring of the contract, including the Waste Partnership Board.
3. That arrangements for the reintroduction of food waste collections in 2022 be shared and agreed with the Authorised Officer by end of March 2022.

4. That Serco works with the Director of Borough Economy to develop a plan for the promotion of re-use options (i.e. for furniture), including working with voluntary sector partners.
5.
  - a) That Serco reviews its approach to street cleansing, and submits a Street Cleansing Improvement Plan to the Director of Borough Economy by end March 2022, setting out a revised approach that moves away from the current and ineffective zone based approach and takes into account population density, seasonality and data on areas of highest need;
  - b) that the Plan is monitored and improvement progress/delivery/KPIs is reported and monitored through the agreed governance structures for the monitoring of the contract, including the Waste Partnership Board.
6.
  - a) That Serco completes an audit of Sandwell's street litter bin stock and its condition by end of March 2022;
  - b) that Serco submits plans for consideration of a pilot scheme to implement smart technology linked to suitable locations for street bins.
7.
  - a) That the progress made with the Fleet Replacement Programme is maintained and that Serco submits the delayed Fleet Replacement Programme, which should be aligned with operational requirements and the Street Cleansing Improvement Plan, and include options for a more sustainable fleet, to the Director of Borough Economy by end of April 2022;
  - b) that the delivery of the Fleet Replacement Programme is monitored through the agreed governance structures for the monitoring of the contract, including the Waste Partnership Board.
8. That both Serco and the Council consider reviewing the resources and funding provided to Litter Watch, with a view to increasing these if possible.
9. That Serco informs the Authorised Officer of any changes to its senior management teams, in

connection with the contract, within 10 days of the new post-holder's start date.

10. That the constitution and terms of reference of the Waste Partnership Strategic Board are reviewed, and consideration is given to including the relevant scrutiny Chair as a member of the Board.
11. That the Director of Law and Governance ensures that the Joint Consultative meets regularly (e.g. quarterly) to enable any staffing issues in relation to the contract to be addressed in a timely manner.
12. That the Director of Borough Economy reviews the structure of the Waste Client Team to ensure that it is sufficiently resourced to support a higher level of oversight and contract monitoring.

In light of the likelihood of confidential contractual matters being discussed in relation to a small number of the proposed recommendations, the Chair moved that the public and press be excluded from the remainder of the meeting. The motion was seconded and put to the vote and the Board:-

**Resolved** that the public and press be excluded from the rest of the meeting to avoid the possible disclosure of exempt information under Schedule 12A to the Local Government Act, 1972, as amended by the Local Government (Access to Information) (Variation) Order 2006, relating to the financial and business affairs of any person, including the authority holding that information.

Following further discussion and advice from the Director of Borough Economy the Board agreed that the following recommendations also be submitted to the Cabinet:-

13. a) That Serco provides an update to the Scrutiny Board, in six months, on the progress made to improve morale and resolve workforce issues, including the establishment of the joint internal working group referred to in evidence gathering;



- b) That the Director Borough Economy ensures that Serco is carrying out its contractual requirements in relation to undertaking regular staff surveys and that the results of such surveys are acted upon appropriately.
  - c) That the Director of Law and Governance ensures that the Joint Consultative meets regularly (e.g. quarterly) to enable any staffing issues in relation to the contract to be addressed in a timely manner.
- 14 a) That the Governance and Constitution Review Committee is asked to recommend to the Council that an additional scrutiny board is established, with effect from the 2022/23 municipal year, to monitor the management and performance of the Council's contracts with Serco, Sandwell Children's Trust and Sandwell Leisure Trust;
- b) That the new board considers how stakeholders and the public can contribute to its work and monitoring processes.
- 15 That a review is undertaken and a process established, within 12 months, to ensure that there is clarity between the Council and Serco in terms of ownership and responsibility in the public realm.

**Resolved** that the Board's report on its review of the Performance and Management of the Council's Waste Partnership Contract, as now submitted, be presented to the Cabinet on 23 February 2022, with the following recommendations:-

- (1) That Serco sets out within its Service Delivery Plan 2022/23 how it will increase recycling rates, including options for recycling in communal living areas.
- (2) a) That Serco provides a contractually compliant communication and engagement plan and that this is aligned to the Council's functions;
- b) that the plan is monitored through the agreed governance structures for the monitoring of the contract, including the Waste Partnership Board.

- (3) That arrangements for the reintroduction of food waste collections in 2022 be shared and agreed with the Authorised Officer by end of March 2022.
- (4) That Serco works with the Director of Borough Economy to develop a plan for the promotion of re-use options (i.e. for furniture), including working with voluntary sector partners.
- (5)
  - a) That Serco reviews its approach to street cleansing, and submits a Street Cleansing Improvement Plan to the Director of Borough Economy by end March 2022, setting out a revised approach that moves away from the current and ineffective zone based approach and takes into account population density, seasonality and data on areas of highest need;
  - b) that the Plan is monitored and improvement progress/delivery/KPIs is reported and monitored through the agreed governance structures for the monitoring of the contract, including the Waste Partnership Board.
- (6)
  - a) That Serco completes an audit of Sandwell's street litter bin stock and its condition by end of March 2022;
  - b) that Serco submits plans for consideration of a pilot scheme to implement smart technology linked to suitable locations for street bins.
- (7)
  - a) That the progress made with the Fleet Replacement Programme is maintained and that Serco submits the delayed Fleet Replacement Programme, which should be aligned with operational requirements and the Street Cleansing Improvement Plan, and include options for a more sustainable fleet, to the Director of Borough Economy by end of April 2022.
  - b) that the delivery of the Fleet Replacement Programme is monitored through the agreed governance structures for the monitoring of the contract, including the Waste Partnership Board.

- (8) That both Serco and the Council consider reviewing the resources and funding provided to Litter Watch, with a view to increasing these if possible.
- (9) That Serco informs the Authorised Officer of any changes to its senior management teams, in connection with the contract, within 10 days of the new post-holder's start date.
- (10)
  - a) That Serco provides an update to the Scrutiny Board, in six months, on the progress made to improve morale and resolve workforce issues, including the establishment of the joint internal working group referred to in evidence gathering;
  - b) That the Director Borough Economy ensures that Serco is carrying out its contractual requirements in relation to undertaking regular staff surveys and that the results of such surveys are acted upon appropriately.
- (11) That the constitution and terms of reference of the Waste Partnership Strategic Board are reviewed, and consideration is given to including the relevant scrutiny Chair as a member of the Board.
- (12) That the Director of Law and Governance ensures that the Joint Consultative meets regularly (e.g. quarterly) to enable any staffing issues in relation to the contract to be addressed in a timely manner.
- (13)
  - a) That the Governance and Constitution Review Committee is asked to recommend to the Council that an additional scrutiny board is established, with effect from the 2022/23 municipal year, to monitor the management and performance of the Council's contracts with Serco, Sandwell Children's Trust and Sandwell Leisure Trust;
  - b) That the new board considers how stakeholders and the public can contribute to its work and monitoring processes.

- (14) That the Director of Borough Economy reviews the structure of the Waste Client Team to ensure that it is sufficiently resourced to support a higher level of oversight and contract monitoring.
- (15) That a review is undertaken and a process established, within 12 months, to ensure that there is clarity between the Council and Serco in terms of ownership and responsibility in the public realm.

Meeting ended at 6.54pm

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## Economy, Skills, Transport and Environment Scrutiny Board



10 March 2022

<b>Subject:</b>	On Street Residential Electric Vehicle Charging Scheme
<b>Director:</b>	Director, Spatial Planning and Growth Tony McGovern
<b>Contact Officer:</b>	Strategic Planning and Transport Manager – Andy Miller – <a href="mailto:Andy_Miller@sandwell.gov.uk">Andy_Miller@sandwell.gov.uk</a> Transport Planning Officer – Oliver Ford – <a href="mailto:Oliver_Ford@sandwell.gov.uk">Oliver_Ford@sandwell.gov.uk</a>

### 1 Recommendations

- 1.1 That the Economy Skills Transport and Environment Board notes the contents of the report.

### 2 How does this deliver objectives of the Corporate Plan?

	<p>People live well and age well</p> <p>As outlined in the Black Country ULEV Strategy. The transition to ULEVs from ICE (internal combustion engine) vehicles will dramatically improve air quality throughout the borough, lessening residents' exposure to air pollution and consequent lung and cardiovascular conditions. This transition is reliant on the provision of charging infrastructure delivered by the funding streams such as ORCS.</p>
	<p>A Connected and Accessible Sandwell</p> <p>The UK government has announced that the sale of all new ICE cars will be banned from 2030. Whilst modal shift away from private car use in an urban context continues to be the primary goal of local, regional and national policy, the private</p>



car remains central in providing mobility for Sandwell residents. A supported transition away from ICE cars to ULEVs, ensures that Sandwell residents will continue to have access to a range of modes, including the private car. Infrastructure deployment facilitated by funding streams such as ORCS plays an important role in facilitating this transition.

### 3 Context and Key Issues

The Black Country ULEV Strategy (adopted by Cabinet in September 2021) highlights a need to deliver 175 7kW public charging sockets by 2025 to support the boroughs transition to ULEVs in light of the Government's 2030 ban on the sale of new petrol and diesel cars. To meet this challenge Transportation Planning, supported by Black Country Transport submitted a successful £300,000 bid to the DfT's On Street Residential Charging Scheme (ORCS) to deliver 37 dual socket 7kW chargepoints (74 sockets) on streets without off street parking where installation of private, individual chargepoints will not be possible. Installation of the chargepoints will not be accompanied by Traffic Regulation Orders.

This funding requires 25% match, which will be required from the charge point operator, and is common practice for ORCS projects. The charge point operator will deliver the hard infrastructure and manage the day to day operation of the charge points on a concession basis. As a contingency the match funding has also been identified from within existing transport budgets, but it is unlikely that it will be used.

The 37 identified sites in the ORCs bid were chosen as most suitable for installation using a first round of ORCS funding. Locations have been selected according to the following criteria:

- Most importantly, non-availability of off-street parking;
- Resident requests for charging infrastructure;
- Suitable pavement and road width to accommodate a charge point;
- Availability of on-street sites not directly located outside dwellings;
- Sufficient electrical grid capacity to serve a charge-point at a non-prohibitive cost;



- Likely Ultra Low Emission Vehicle adoption in an area by residents, as assessed in the Black Country ULEV Strategy.

Given these criteria, proposed locations naturally cluster. Areas of the borough dominated by housing **with** off-street parking would see little benefit from the installation of on-street public residential charging, as residents in these areas will be able to install private charge points on their own driveways. SMBC maintains flexibility to vary the location and number of sites it chooses to install charge points in.

#### 4 Next Steps

Consultation with affected residents to closed on 11<sup>th</sup> February. Findings from the consultation are currently being reviewed. However, out of the 4,800 letters sent out to affected residents only 27, replied that they objected to an installation of a charge point near their home.

To ensure standardisation across the region and to reduce the amount of replicated work, procurement of a charge point operator is being led by the TfWM procurement team for each of the four Black Country authorities. This work is being undertaken with guidance and oversight from Black Country Transport and internal procurement colleagues. Assessment of tenders will be carried out by transport officers. Key considerations will be a low end-user cost and ease of use of the charge points by residents.

Although one operator will be appointed for the Black Country, each local authority will enter into its own concession contract with the operator. This contract will necessitate that the operator takes on the revenue costs for operation and maintenance of the chargepoints, reducing the risk to the council. Individual contracts will allow a degree of variation between local authorities as to how exactly they wish to operate the network within their area.

The Transportation Planning and Black County Transport teams continue to identify suitable sites for the installation of on-street infrastructure. This information will be used to bid for future funding from ORCS and to deliver charge points using the CRSTS (City Region Sustainable Transport Settlement) funds, of which £7,000,000 has been provisionally earmarked



for the delivery of public charging infrastructure across the West Midlands as a whole.

## 5 Implications

<b>Resources:</b>	<p>ORCS funding requires 25% capital match funding (£100,000). As stated above, that this will be met through a charge point operator contribution. However, this match funding has been identified from within existing transport budgets as a contingency.</p> <p>There is no associated revenue cost with ORCS. This is because all revenue costs will be funded by the charge point operator. SMBC may receive a share of the revenue income from the operation of these charge points, in partnership with the charge point operator.</p>
<b>Legal and Governance:</b>	<p>Aside from standard contractual issues following the procurement of a charge point operator, there are no legal implications arising from ORCS.</p>
<b>Risk:</b>	<p>All risk for maintaining and operating the charge points will be owned by the charge point operator. is that it will have to be returned due to an inability to deliver charge points.</p> <p>There is also a risk that SMBC will be unable to deliver the charge points. This is an unlikely scenario but would result in reputational damage, potentially limiting SMBC's future ability to successfully apply for OZEV grants in the future. Risks to SMBC's ability to deliver charge points are outlined (with mitigations) in the appended risk register. Aside from the return of the grant funding, there would be no financial penalty incurred by SMBC if it failed to deliver charge points using the ORCS funding.</p>
<b>Equality:</b>	<p>There are no direct equalities implications arising from accepting the bid. However, car ownership, and particularly electric car ownership, is more likely amongst those on higher incomes due to the cost associated with purchasing and running a vehicle. 44% of the borough's households do not own a car,</p>





compared to 20% nationally. Consequently, acceptance of the grant is more likely to directly benefit those on higher incomes. This strategy primarily identifies measures which will support car owners in the borough. Sandwell has a lower than average car ownership level compared to the national average. 44% of the borough's households do not own a car, compared to 20% nationally. Households which do not own cars are more likely to have a lower than average median income.

However, the benefits associated with improvement in air quality and carbon emissions reduction will be felt by all residents. More deprived areas are more likely to suffer from air pollution and therefore benefit from a transition to ULEVs.

The Black Country ULEV Strategy identified areas which are 'most suitable' for installation of public on-street residential charging infrastructure. As part of this assessment, Cenex took into consideration several factors including: lack of access to a driveway (most importantly), car ownership and median income. Areas with a higher than average income were more likely to be assessed as more suitable for installation of infrastructure because, given the cost ULEVs, those with higher incomes are more likely to be early adopters.

To mitigate this, Sandwell officers asked Cenex to also assess areas with the median income factor being discounted. The resultant findings were not fundamentally different to the original, as the most important factor was lack of access to a driveway (in general those living without access to off street parking have lower incomes than those with driveways anyway).

When identifying sites for the installation of infrastructure, officers have not solely been guided by the mapping produced by Cenex and will continue to ensure an equitable coverage across the entire



	<p>borough balancing all relevant factors when assessing locations for charging infrastructure.</p> <p>Additionally, charge points will be placed on the edge of the footway. This may pose an obstruction to those who are less able or visually impaired. This has been mitigated by only selecting locations which have a minimum footway width of 1.8m.</p> <p>In assessing tenders from charge point operators, officers will reward tenders who offer low end users costs for charging, reducing financial barriers to use of the infrastructure.</p>
<b>Health and Wellbeing:</b>	<p>The whole of Sandwell has been a designated Air Quality Management Area (AQMA) since 2005, because of lower than average air quality across the borough. This low air quality has resulted in increased prevalence of heart and lung disease. Installation of charging infrastructure supports a transition away from ICE vehicles (the prime contributors to poor air quality) to cleaner ULEVs.</p>
<b>Social Value</b>	<p>Installation of chargepoints will generate additional demand for skilled labour, likely focussing on the civil and electrical engineering disciplines. Local employment and supply chains will be sought for during procurement. Social value benchmarks including local training, employment and supply chain strengthening have been included into the procurement documentation.</p>

## 6 Appendices

Appendix 1 – Map of ORCS Charge Point Locations

Appendix 2 – ORCS Risk Register

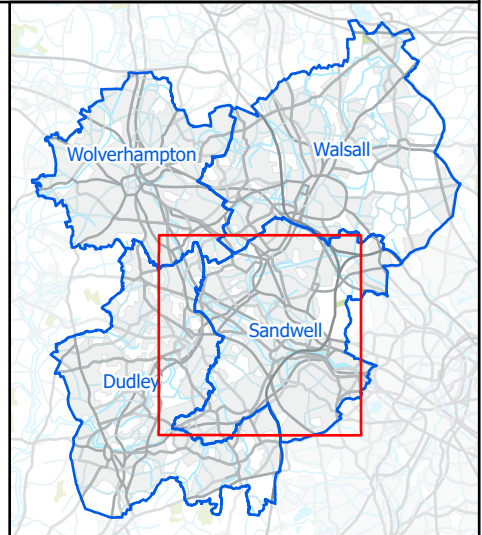


No_	Reference	Address
1	SAND_0018	Opposite 150 Park Rd, Smethwick B67 5HU
2	SAND_0061	Opposite 7 Church Street, Old Hill B64 6DS
3	SAND_0080	Opposite 14 Heath Street Rowley Regis B65 0DG
4	SAND_0220	Adjacent to 24 Gate Street, Tividale DY4 7TY
5	SAND_0231	Opposite 11 Terrace Street, Wednesbury WS10 9ET
6	SAND_0271	West Bromwich B71 4BD
7	SAND_0272	Opposite No3 Woodward Street West Bromwich B71 4AP
8	SAND_0291	Foley Street, Wednesbury WS10 9HG
9	SAND_0171	Clifford Road, Bearwood B67 5HJ
10	SAND_0021	137-143 Milcote Rd, Smethwick, B67 5DQ
11	SAND_0022	Long Hyde Rd, Smethwick. 12/03/2020. B67 5DT
12	SAND_0160	Opposite 118 Merrivale Road, Bearwood B66 4EB
13	SAND_0159	Opposite 142 Merrivale Road, Bearwood B66 4EB
14	SAND_0158	Opposite 184 Merrivale Road, Bearwood B66 4EB
15	SAND_0157	Opposite 236 Merrivale Road, Bearwood B66 4EB
16	SAND_0062	Opposite 15 Church Street, Old Hill B64 6DS
17	SAND_0040b	Adjacent to 28 Margaret Street, on Westbourne Road, B70 8LE
18	SAND_0157b	Opposite 224 Merrivale Road, B66 4DS
19	SAND_0211	Smethwick B67 7DA
20	SAND_0114b	Spring Walk, Oldbury, B69 4SB
21	SAND_0132	Oldbury B68 8QT
22	SAND_0134	Ethel Street, Oldbury B68 8QY
23	SAND_0135	Opposite 117 Farm Road, Oldbury B68 8PL
24	SAND_0153	Adjacent to 42 Gladys Road, Bearwood B67 5AN
25	SAND_0154	Adjacent to 79 Reginald Road, Bearwood B67 5QT
26	SAND_0172	Opposite 42 Dawson Road, Smethwick, B66 4JB
27	SAND_0174	Opposite No2 Vince Street, Bearwood B66 4JD
28	SAND_0177	Opposite No2 Capethorn Road, Bearwood B66 4LY
29	SAND_0182	On Wilson Road, adjacent to 11 Sycamore Road, Smethwick B66 4NL
30	SAND_0198	On Westfield Road, adjacent to 78 Parkes Street, Smethwick, B67 6AW
31	SAND_0207	Opposite 12 The Uplands, Smethwick, B67 6EJ
32	SAND_0209	Opposite 19 Clifton Road, Smethwick B67 6DB
33	SAND_0212	On Green Street, adjacent to 64 South Road, Smethwick, B67 7BP
34	SAND_0230	On Vicar Street, adjacent to 1 Longcroft Avenue, Wednesbury, WS10 9HF
35	SAND_0267	Trinity Street small spur road, West Bromwich B70 6LP
36	SAND_0275	Opposite 13 Grafton Rd / classed as Sandwell road North West Bromwich B71
37	SAND_0010c	On Upper St Mary's Road, adjacent to 185 Barclay Street, Smethwick B67 5JN

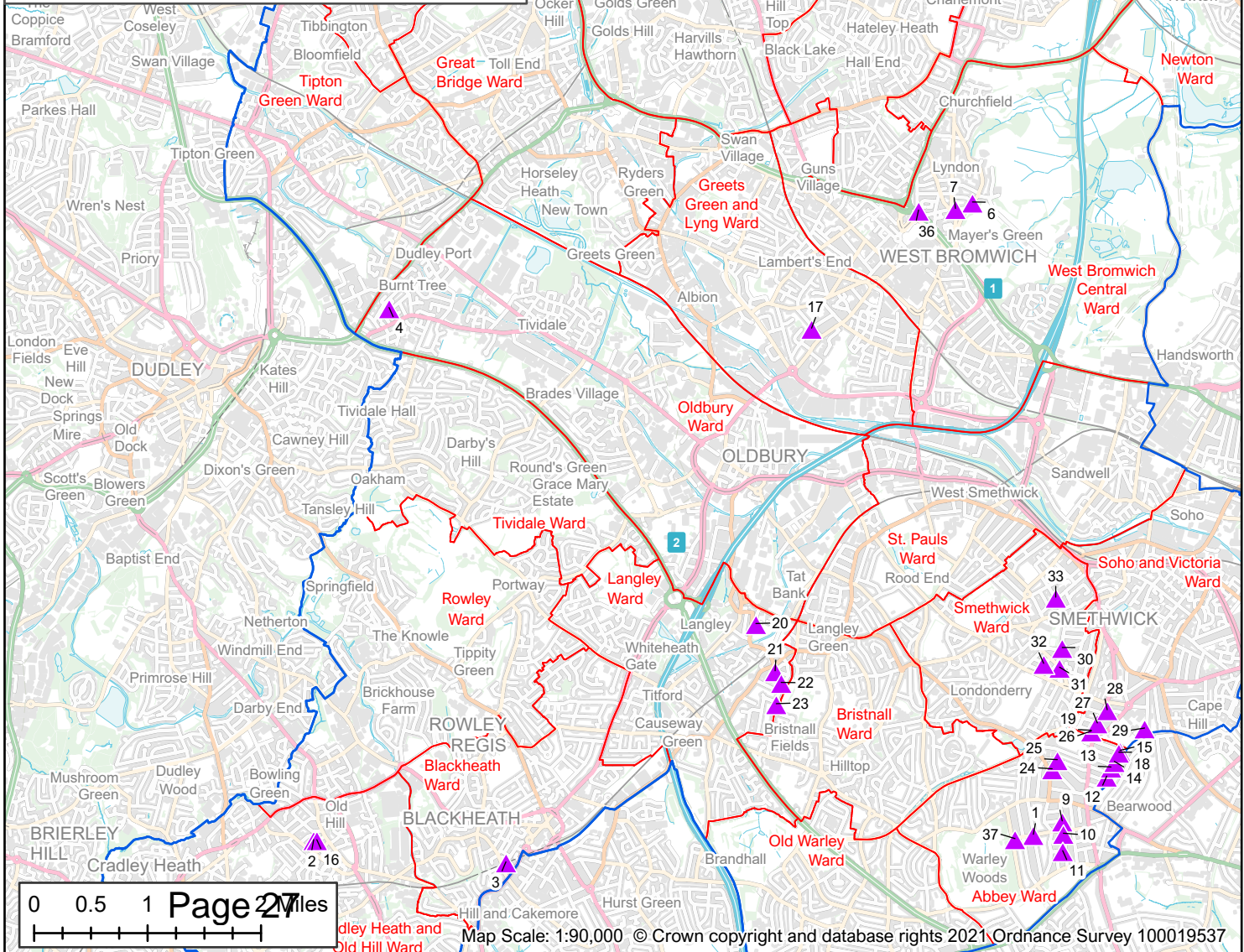
# Sandwell Sites Batch 1

## Cover Map Sheet

Date Exported: 22/10/2021



- ▲ Site Locations
- Ward Boundaries
- District Boundaries



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Directorate/ Project Risks:



Ref	Risk Title and Description	Risk Owner	Service/ Workstream Area	Current Measures in Place to Manage Risk	Current Risk Score			What else do we need to do / Further actions required to manage the Risk	Responsibility for Action	Date for completion of Action(s)	Target Risk Score			Business plan/ project priority
					Impact	Likelihood	Total				Impact	Likelihood	Total	
1	Internal Local Authority planning process delays installation	SMBC	Strategic Transport	Determine internal planning process for each LA, with timelines Have received assurance from planning officers that permission will not be required	3	1	3	Reaffirm that permission is not required	Strategic Transport	3+K9-O171/10 /2021	2	1	2	10
2	Stakeholders and/ or residents object to site location	SMBC	Strategic Transport	Have a back-up list of sites to draw from Consider alternative locations near proposed site Engage stakeholders early in programme and allow for contingency in timeline to address concerns	3	4	12	Undergo detailed consultation with specifically affected streets.	Strategic Transport + Charge Point Operator	31/12/21	2	2	4	5
3	Installation not completed by deadline set by OZEV	SMBC	Strategic Transport	Prepare project timeline and monitor closely and communicate closely with OZEV	5	3	15	Establish project management system with Charge Point Operator	Strategic Transport + Charge Point Operator	Dec-21	5	1	5	3
4	Procurement of CPO fails	SMBC/TWMM	Strategic Transport	Drawing from existing CPO frameworks in first year and work closely with TWMM Procurement	5	2	10	Ensure internal procurement team remain engaged	TWMM Procurement + SMBC Procurement + Strategic Transport	Nov-21	5	1	5	7
5	Differences between LA's on preferred ownership model	SMBC	Strategic Transport	Prepare processes and economic and financial cases for all 4 ownership models (worst case) Agreement reached on Concession model	2	3	6	Procurement and contract to allow for differences in ownership model	Strategic Transport	Nov-21	1	3	3	8
6	Impact of gaps between cabinet meetings	SMBC	Strategic Transport	Obtain and monitor meeting dates Plan programme taking meeting dates into account, monitor closely Establish acceptable alternative communication and approval process, with criteria/ benchmarks to address the need for decisions between meetings	3	3	9	Continue planning around Cabinet dates	Strategic Transport	Nov-21	2	3	6	2
7	Insufficient match funding to install required chargers	SMBC	Strategic Transport	Obtain match funding from chargepoint operators Local authorities have agreed to offer match as a backstop	5	2	10	Identify regional fund for match funding	Strategic Transport/TWMM	Nov-21	5	1	5	4
8	Internal resource constraints within legal, procurement and finance teams delay installation	SMBC	Strategic Transport, Legal, Finance, Procurement	Procurement to be led by TWMM to reduce burden. Legal procurement and finance teams to be consulted with on regular basis to ensure they are aware of developments as and when they occur	3	3	9	Agree detailed project timeline with relevant teams	Strategic Transport	Jan-22	2	3	6	1
9	Lack of capacity and expertise to manage contract with CPO once agreed	SMBC	Strategic Transport, Procurement	Transport officers briefed on contract requirements going forward	3	3	9	Discussion between transport and procurement required to designate contract manager	Strategic Transport	Jan-22	1	2	2	9
10	Locations identified no longer appropriate due to demographic change or incorrect / out of date data used	SMBC	Strategic Transport	Multiple criteria used including (and chiefly) lack of off street parking, which is unlikely to change	1	4	4	Continued monitoring of demographic shifts	Strategic Transport, Transport for West Midlands, Black Country Transport	Mar-23	1	4	4	6

Note - This is a live document and will be updated throughout the project

Directorate/ Project Priority  
1  
2

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## Report to Economy, Skills, Transport and Environment Scrutiny Board

10 March 2022

<b>Subject:</b>	Towns Fund Tranche 3 Full Business Cases
<b>Director:</b>	Regeneration & Growth, Tony McGovern
<b>Contact Officer:</b>	Regeneration Manager, Jenna Langford jenna_langford@sandwell.gov.uk

### 1 Recommendations

- 1.1 That Economy, Skills, Transport and Environment Scrutiny Board note the contents of the report.
- 1.2 That Economy, Skills, Transport and Environment Scrutiny Board note the contents of the Full Business Cases for the Tranche 3 projects:

#### 1. West Bromwich

- Retail Diversification Programme;
- Town Hall Quarter;
- West Bromwich Connected (Walking & Cycling).

#### 2. Smethwick

- Grove Lane;
- Rolfe Street Canal-side;
- Ron Davis Centre;
- Midland Met Learning Campus;
- Smethwick Connected (Walking & Cycling).






### 3. Rowley Regis

- Canal Connectivity;
- Britannia Park;
- Rowley Regis Connected (Walking & Cycling);
- Satellite Education Hub.

## 2 Reasons for Recommendations




- 2.1 This report affords an update on the Towns Fund Programme to provide assurance that the programme is proceeding in line with Government requirements and the agreed local assurance process.

## 3 How does this deliver objectives of the Corporate Plan?

	<p><b>Best start in life for children and young people</b></p> <p>Projects within the Towns Fund areas will create new and improved facilities for young people including new education and learning spaces.</p>
	<p><b>People live well and age well</b></p> <p>Projects within the Towns Fund areas will deliver new housing, new education spaces, improvements to community assets, public realm and green spaces, improvements to transport links, and will support the creation of new jobs and learning opportunities.</p>
	<p><b>Strong resilient communities</b></p> <p>The Superboard and Local Board membership is drawn from a range of organisations and sectors and provides input and direction to the Towns Fund programme at a strategic and local level.</p> <p>Projects within the Towns Fund areas will deliver new housing, new education spaces, improvements to community assets, public realm and green spaces, improvements to transport links, and will support the creation of new jobs and learning opportunities.</p>





	<p><b>Quality homes in thriving neighbourhoods</b></p> <p>Projects within the Towns Fund areas will deliver new housing and bring a range of improvements that support thriving neighbourhoods.</p>
	<p><b>A strong and inclusive economy</b></p> <p>Projects within the Towns Fund areas will deliver new jobs and learning opportunities. Improvements to transport connections will improve residents' ability to access key transport hubs and hence their access to employment and education prospects and will make a contribution to attracting and retaining businesses in Sandwell.</p>
	<p><b>A connected and accessible Sandwell</b></p> <p>Projects within the Towns Fund areas will deliver improvements in cycling and walking infrastructure, and transport connections.</p>

## 4 Context and Key Issues

- 4.1 On 6 September 2019 Government announced that 101 Towns had been identified to benefit from the Towns Fund, to drive economic regeneration and deliver long term economic and productive growth through Urban regeneration, planning and land use; skills and enterprise infrastructure; and Connectivity. In Sandwell the Towns of West Bromwich, Smethwick, and Rowley Regis were identified.
- 4.2 In October 2020, Sandwell submitted 3 Town Investment Plans (TIPs) to Government for each of the Government identified Towns. Each TIP sought the £25m maximum level of investment.
- 4.3 On 3<sup>rd</sup> March, confirmation was received from Government that the TIPs had been accepted and Heads of Terms were offered (1 per Town) offering West Bromwich £25m; Smethwick £23.5m and Rowley Regis



£19m, making Sandwell's total Towns Fund allocation £67.5m. This was confirmed in a Grant Offer, received on the 20 August 2021.

#### 4.4 The Towns Fund Programme is split into 3 key Phases:

**Phase 1** - development of the TIPs with Heads of Terms issued and signed for a Town Deal with Government (*completed*).

**Phase 2** – developing the Full Business Case for each project, undertaking an assurance process and submitting project Summary Documents to DLUHC for consideration on the 24 March 2022 (*Current phase*).

**Phase 3** – upon Government approval of Project Summary Documents, funding is released to Sandwell Council as Accountable Body and project delivery can commence. It is anticipated that funds will be released from DLUHC in the summer 2022, though no definitive date has yet been released.

4.5 Phase 2 has involved detailed work to finalise arrangements for each of the projects including demonstrating the feasibility, viability and value for money of the projects and finalising design details and delivery arrangements, through the production of Full Business Cases.

4.6 In addition, project level Consultation and Engagement plans were agreed by Superboard on 22 July 2021 and project input from Local Boards and Town Deal (Superboard) Members have supported the development of the projects Full Business Cases, with specialist support from a range of consultancies.

4.7 To successfully co-ordinate the projects through phase 2, the programme was divided in to three submission timeline tranches - Tranche 1, 2 & 3.

4.8 The Towns Fund Business Case Guidance, December 2020, outlined that project Full Business Cases should be compliant with the HMT Treasury Green Book (2020) model, which sets out that Full Business Cases should



address five cases; Strategic; Economic; Commercial; Financial; and Management.

- 4.9 The model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project provides a strategic fit, supported by a compelling case for change that will maximise public value, is commercially viable, affordable and if funded and can be delivered successfully by the organisation and its partners. Sandwell's Towns Fund Project Full Business Cases have all been prepared and appraised according to this model.
- 4.10 The Towns Fund Business Case Guidance, December 2020 also sets out that local assurance processes should be followed for Towns Fund business case appraisal and approval, led by the Council as the Accountable Body.
- 4.11 Tranche 1 comprised the Digital Den and Tranche 2 comprised Urban Greening and the Sandwell Civil and Mechanical Engineering Centre, all in West Bromwich. All were approved by Cabinet, following the council's appraisal process and subsequently considered by Scrutiny. The projects were submitted to DLUHC and the Digital Den has now been approved with funding released to the council from DLUHC. At the time of writing this report, the council are awaiting confirmation from DLUHC on the tranche 2 projects.
- 4.12 The Tranche 3 projects represent the most complex to develop and in order to sufficiently develop the Full Business Cases an option was considered and approved by Cabinet on the 24 November 2021 to establish an Assurance Panel as part of the local assurance process, and to delegate authority to the Director of Regeneration & Growth, the Director of Finance, in collaboration with the Cabinet Member for Regeneration & Growth to approve the projects for Government submission.
- 4.13 The Assurance Panel comprises the Director of Regeneration & Growth, the Director of Finance, the Cabinet Member for Regeneration & Growth;



the Chair of the Town Deal Board, who are advised by the Strategic Investment Unit and the Towns Fund Programme Management Office.

- 4.14 The Assurance process entails Full Business Cases for each project to be reviewed by the Council's Assurance Panel, and if approved, a project Summary Document is prepared and submitted to the Department for Levelling Up Homes & Communities (DLUHC) on the 24 March 2022 for consideration.
- 4.15 Signatories for the Summary Document are the Director of Finance (Section 151 Officer), and the Chair of the Town Deal Board. If approved by Government, the funding for each project will be released and the projects can formally commence. It is anticipated that funds will be released from DLUHC in the summer, though no definitive date has yet been released. It is to be noted that DLUHC may require submission of the project Full Business Cases.
- 4.16 Upon funding being released, Sandwell Council will then become the Accountable Body for the funding, responsible for administering the Towns Fund Grant to projects and responsible for ensuring the projects deliver the contracted outputs and outcomes in accordance with the Towns Fund Terms & Conditions. Partnership Agreements are being prepared between the Council and projects to ensure appropriate risk transfer relating to project delivery. Partnership Agreements will be in place ahead of Summary Document submission.
- 4.17 The Rowley Regis, West Bromwich, and Smethwick Town Deal Local Boards and Town Deal Board (Superboard) have endorsed all Towns Fund projects and at the time of writing this report 12 of the 13 Tranche 3 projects have been approved by the Assurance Panel.
- 4.18 At the time of writing this report, the Blackheath Bus Interchange project had not yet been considered by the Assurance Panel but is scheduled for consideration on the 10 March 2022. The project is a complex scheme to compose a Full Business Case as it comprises public realm and highway elements which require multiple methodologies to calculate value for



money or the Benefit Cost Ratio (BCR). The project can be reported to Scrutiny Panel at a future date.

## 5 Implications

<p><b>Resources:</b></p>	<p>Resources are in place for the existing Governance arrangements and phases 2 &amp; 3 of the Towns Fund Programme with regard to the Programme Management Office.</p> <p>There are resource requirements for the Council to fulfil its responsibility as Accountable Body, and these are being considered by the Director for Regeneration &amp; Growth and the Director of Finance.</p> <p>The Towns Fund represents an opportunity to attract £67.5m regeneration investment which has been conditionally offered by Government through 3 Town Deals.</p>
<p><b>Legal and Governance:</b></p>	<p>Governance and Legal arrangements are in place for phase 2 of the programme. These arrangements are now being revised as the programme enters phase 3 – delivery and the role of the council as Accountable Body.</p>
<p><b>Risk:</b></p>	<p>The strategic risk to the council was reported to Audit Committee on the 22 January 2022. The risk has a score of 8 (amber) with a downward trajectory, forecasting 6 (green) by the end of financial year 21/22 close.</p>
<p><b>Equality:</b></p>	<p>The Governance arrangements includes the Town Deal Board and three Local Boards, with membership drawn from a range of organisations and sectors.</p> <p>The investment gained through the Towns Fund offers the opportunity for Towns to ‘level up’ and put in place building blocks for economic prosperity.</p>



	Specific equality and diversity implications have been assessed for each project within the programme.
<b>Health and Wellbeing:</b>	Projects within the Towns Fund Programme will deliver health and wellbeing benefits and are outlined as part of the Full Business Cases for each project.
<b>Social Value</b>	The Towns Fund Programme involves an offer of £67.5m for Sandwell and social value requirements for each of the projects is being considered as part of the full business case development.

## 6 Appendices

### Full Business Case Summary Document (Public):

#### West Bromwich

- Retail Diversification Programme;
- Town Hall Quarter;
- West Bromwich Connected (Walking & Cycling).

#### Smethwick

- Grove Lane;
- Rolfe Street Canal-side;
- Ron Davis Centre;
- Midland Met Learning Campus;
- Smethwick Connected (Walking & Cycling).

#### Rowley Regis

- Canal Connectivity;
- Britannia Park;
- Satellite Education Hub;
- Rowley Regis Connected (Walking & Cycling).

### Full Business Cases (Private):



## West Bromwich

- Retail Diversification Programme;
- Town Hall Quarter;
- West Bromwich Connected (Walking & Cycling).

## Smethwick

- Grove Lane;
- Rolfe Street Canal-side;
- Ron Davis Centre;
- Midland Met Learning Campus;
- Smethwick Connected (Walking & Cycling).

## Rowley Regis

- Canal Connectivity;
- Britannia Park;
- Satellite Education Hub;
- Rowley Regis Connected (Walking & Cycling).

## 7. Background Papers

N//A



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**Sandwell Towns Fund Superboard  
West Bromwich Town Hall Quarter Full Business Case**

**10 March 2022**

<b>Subject:</b>	West Bromwich Town Hall Quarter Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

**1. Purpose of the Report**

- 1.1. To present the Full Business Case for the West Bromwich Town Hall Quarter project including an equality impact assessment, environmental impact assessment, monitoring and evaluation plan including the project adjustments.

**2. Background and Main Considerations**

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for West Bromwich were offered by Government. This included an offer of an overall funding package of £25m. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by March 2022.
- 2.2. The Town Deal for West Bromwich was signed on 24 March 2021.
- 2.3. Details of the projects put forward for West Bromwich Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

**3. Full Business Case Contents**

- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.
- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and

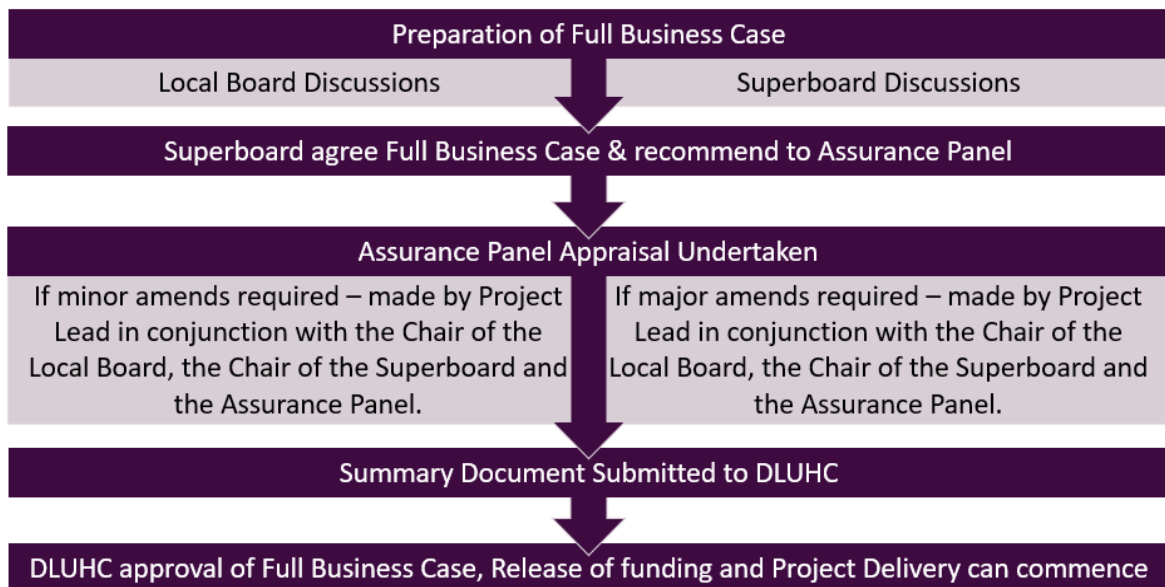


assurance that the project: Provides strategic fit and is supported by a compelling case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners

- 3.3. Sandwell's Towns Fund Full Business Cases have been prepared according to this model.
- 3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

**4. Submission of Project Summary Documents to DLUHC**

- 4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.
- 4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).
- 4.3. The Chair of the Superboard and Sandwell Council's S151 Officer will be a signatory on the Summary Document.
- 4.4. An outline of the process for approval of a project Full Business Case is as follows:



## 5. Town Hall Quarter Full Business Case Summary

<b>Lead Organisation</b>	Sandwell Council
<b>Towns Fund Ask</b>	£6.93m
<b>Match Funding</b>	£0.628m
<b>Total Project Value</b>	£7.558m
<b>Project Description</b>	<p>The Town Hall Quarter project is located in West Bromwich Town Centre on West Bromwich High Street. The project will restore and renovate the Grade II listed West Bromwich Town Hall and Central Library buildings, internally and externally and provide a new Equalities Act compliant entrance from West Bromwich High Street.</p> <p>This Towns Fund project will kickstart the wider Town Hall and Central Library vision of which includes a new entrance, extension and infill link between both buildings, subject to further funding.</p>
<b>Project Start Date</b>	24 October 2022
<b>Project End Date</b>	31 July 2024
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• Refurbishment of over 4,120 sqm</li> <li>• Creation of enterprise and external and community workshops</li> <li>• New performance space</li> <li>• 2 Heritage buildings renovated/ restored</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• Improved Town Hall and Central Library with estimated 184,500 visitors a year</li> <li>• Delivery of IT: Employability, Digital &amp; Family Learning</li> </ul>
<b>BCR Calculation</b>	The Benefit Cost Ratio (BCR) calculation for this project is 2.66, meaning this scheme offers high value for money.
<b>Key Risks</b>	<p>The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: -</p> <ul style="list-style-type: none"> <li>• Delays due to Covid-19</li> <li>• Construction costs over-runs</li> <li>• Funding shortfall</li> <li>• Delays/ slippages as a result of approvals and DLUHC approvals</li> </ul>
<b>Equality Impact Assessment</b>	<p>An equality impact assessment has been conducted and is appended. The refurbishment and redevelopment of the project is likely to have positive impacts for older people, children, students, disabled people, and those from lower socio-economic backgrounds through a combination of improved physical accessibility and the new cultural and public sector services that will be on offer.</p> <p>However, some groups may experience negative impacts from the redevelopment during the construction period. Actions to mitigate impacts have been recorded within the Equality Impact Assessment.</p>
<b>Environmental Impact Assessment</b>	An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA



	regulations do not apply to this project and therefore a full assessment is not required.
<b>Project Adjustment Form Required</b>	Project Adjustment Form required. Details of changes outlined below.

## 6. Town Hall Quarter Project Adjustment

- 6.1. Any project changes within the Towns Fund need to be formally submitted to DLUHC as a project adjustment request, following discussion with Sandwell's allocated Towns Fund Area Lead. Changes are recorded via a Project Adjustment Form outlining the changes made, rationale and detail of consultation to communicate changes.
- 6.2. Following the detailed costings exercise, the project has refined its scope due to the increased construction costs. The project has removed Phases 2 and 3 (demolition of out-buildings and extension) and will proceed to deliver Phase 1 - Renovation and Refurbishment of Town Hall and Central Library.
- 6.3. As part of the wider Town Hall and Central Library Project there will be a need to attract additional funding towards the design, planning and delivery of Phases 2 and 3 – aligned to the successful start/ completion of Phase 1. Due to the significant level of capital required, the Project Team are in the process of identifying new funding sources and techniques to ensure sustainable (external) funding levels can be secured.
- 6.4. A Project Adjustment Form has been prepared for the Town Hall Quarter project to record the following: -

Project Detail	Original Proposal	Adjusted Proposal
<b>Towns Fund Ask</b>	£6.93m	No changes to record
<b>Match Funding</b>	£0.552m	£0.628m
<b>Total Project Value</b>	£7.45m	£7.558m
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• Over 700 sq. m expansion to Town Hall and Library.</li> <li>• Refurbishment of over 4,120 sqm</li> <li>• Creation of enterprise and external and community workshops</li> <li>• New performance space</li> </ul>	<ul style="list-style-type: none"> <li>• Refurbishment of over 4,120 sqm</li> <li>• Creation of enterprise and external and community workshops</li> <li>• New performance space</li> <li>• 2 Heritage buildings renovated/ restored</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• Improved Town Hall and upgrades to both Library with c40,000-60,000 the Town Hall and visitors.</li> </ul>	<ul style="list-style-type: none"> <li>• Improved Town Hall and Central Library with estimated 184,500 visitors a year</li> <li>• Delivery of IT: Employability, Digital &amp; Family Learning</li> </ul>



	<ul style="list-style-type: none"> <li>• A concert hall with a capacity of 1.000 anticipated to host c.30,000 attendees annually.</li> <li>• Private sector investment into adjacent vacant land.</li> </ul>	
<b>Changes to project description noted within the Project Adjustment Form</b>	This project will see extensive external and internal works to both the Town Hall and Central Library, an anchor building in West Bromwich's conservation area. Following this, selected demolition of poor-quality outbuildings will allow for a major new extension, over 700m2, to the existing complex of buildings.	This project will see extensive external and internal building upgrades to both the Town Hall and Central Library, an anchor building in West Bromwich's conservation area.

### Appendices

Town Hall Quarter Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan

### Source Documents

- Town Hall Quarter Project Confirmation Table
- West Bromwich Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2022



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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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**Sandwell Towns Fund Superboard  
West Bromwich Connected Full Business Case**

**10 March 2022**

<b>Subject:</b>	West Bromwich Connected Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

**1. Purpose of the Report**

- 1.1. To present the Full Business Case for the West Bromwich Connected project including an equality impact assessment, environmental impact assessment and monitoring and evaluation plan.

**2. Background and Main Considerations**

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for West Bromwich were offered by Government. This included an offer of an overall funding package of £25m. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by March 2022.
- 2.2. The Town Deal for West Bromwich was signed on 24 March 2021.
- 2.3. Details of the projects put forward for West Bromwich Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

**3. Full Business Case Contents**

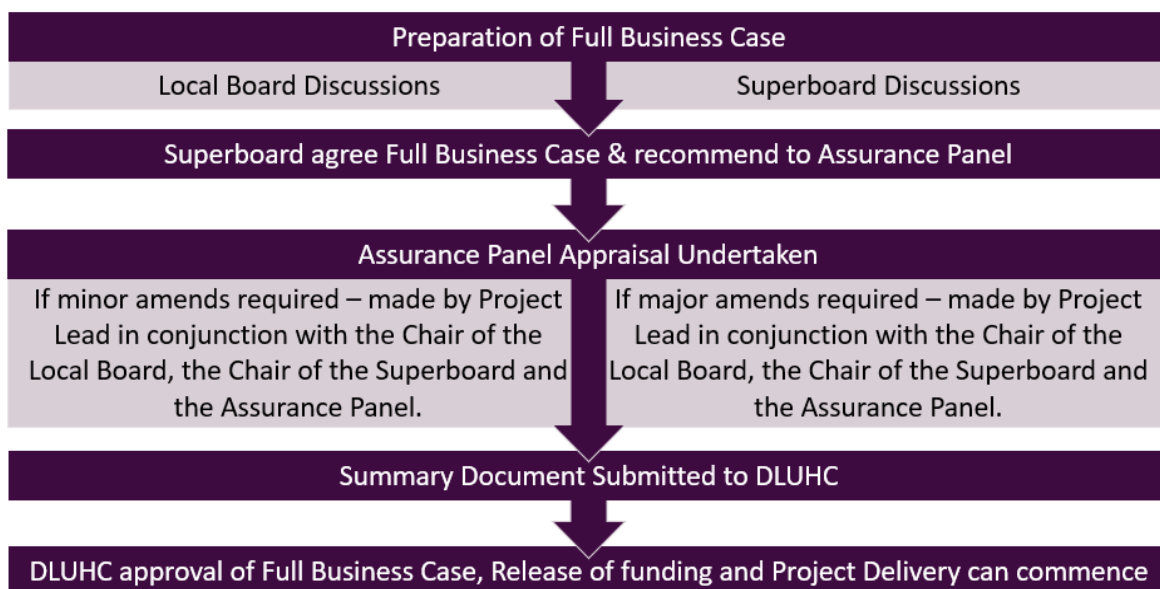
- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.



- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project: Provides strategic fit and is supported by a compelling case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners
- 3.3. Sandwell's Towns Fund Full Business Cases have been prepared according to this model.
- 3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

**4. Submission of Project Summary Documents to DLUHC**

- 4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.
- 4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).
- 4.3. The Chair of the Superboard and Sandwell Council's S151 Officer will be a signatory on the Summary Document.
- 4.4. An outline of the process for approval of a project Full Business Case is as follows:



## 5. West Bromwich Connected Business Case Summary

<b>Lead Organisation</b>	Sandwell Council
<b>Towns Fund Ask</b>	£1.1m
<b>Match Funding</b>	Nil
<b>Total Project Value</b>	£1.1m
<b>Project Description</b>	<p>The West Bromwich Connected project aims to encourage a greater proportion of trips to be undertaken by non-car modes and achieve an uplift in the number of people using active travel modes within West Bromwich but also the wider borough and region to assist in reducing congestion, poor air quality, and other health inequalities.</p> <p>The project is organised into phases: -</p> <ul style="list-style-type: none"> <li>• <b>WMLCWIP Cycle Link:</b> Improvements to National Cycle Route 5 - linking Parkway to Europa Avenue &amp; West Bromwich Town Centre</li> <li>• <b>Inner Ring Road pedestrian link:</b> Create a pedestrian link from Sandwell College to the junction of Bull St/High St to link into the Town Centre</li> <li>• <b>SCWIP Cycle Route 1:</b> Cycle route linking Birmingham Canal to West Bromwich Town Centre via Spon Lane.</li> <li>• <b>SCWIP Cycle Route 14:</b> Create a cycle route from Hill Top to Walsall Canal &amp; Eagle Lane via Havills Hawthorn &amp; Bagnall Street.</li> </ul>
<b>Project Start Date</b>	April 2021
<b>Project End Date</b>	March 2026
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 3 new and upgraded cycle or walking paths</li> <li>• Delivery of new public spaces</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• 50% of average cycling trips and 50% of average walking trips in the area will use the new infrastructure</li> <li>• Increase the number of daily cycling trips 257 to 636</li> <li>• Walking interventions will increase the number of trips 1,372 per day to 2,332 per day</li> </ul>
<b>BCR Calculation</b>	The Benefit Cost Ratio (BCR) calculation for this project is 2.41. The Green Book advises that a BCR of above 2.0 is high Value for Money (VfM), meaning this scheme offers high value for money.
<b>Key Risks</b>	<p>The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: -</p> <ul style="list-style-type: none"> <li>• Delays due to Covid-19</li> <li>• Objections to detailed designs</li> <li>• Delays due to unforeseen ground conditions</li> <li>• Delays/ slippages as a result of approvals and DLUHC approvals</li> </ul>



<b>Equality Impact Assessment</b>	<p>An equality impact assessment has been conducted and is appended. Overall, it is considered that the improvements will have a positive impact on local protected groups / users of West Bromwich.</p> <p>However, there are some potential negative impacts that will require some focus as the project progresses. It is recommended that an engagement exercise is undertaken with residential / business / user groups within the local communities around West Bromwich to understand how the potential improvements could impact them during the detailed design phase/ approach to delivery.</p>
<b>Environmental Impact Assessment</b>	<p>An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA regulations do not apply to this project and therefore a full assessment is not required.</p>
<b>Project Adjustment Form Required</b>	<p>Project Adjustment Form required. Details of changes outlined below.</p>

## 6. West Bromwich Connected Project Adjustment

- 6.1. Any project changes within the Towns Fund need to be formally submitted to DLUHC as a project adjustment request, following discussion with Sandwell's allocated Towns Fund Area Lead. Changes are recorded via a Project Adjustment Form outlining the changes made, rationale and detail of consultation to communicate changes.
- 6.2. **Revised Financial Profile (Delivery Period):** Following Full Business Case Development, changes to the financial profile have taken place to ensure funding is drawn down from Government in line with the project delivery plan. To confirm, the project total remains as £1.1m across financial years of 2021/22 – 2025/26.
- 6.3. **Revised Project End Date:** At Outline Business Case Stage, the initial project end date was marked March 2025, however following Full Business Case Development the project team requested that the project end date is amended to March 2026. This is to ensure the project is deliverable within the timescales reported back to Government and allow contingency for any delays as a result of unforeseen ground conditions.

### Appendices

West Bromwich Connected Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan



## Source Documents

- West Bromwich Connected Project Confirmation Table
- West Bromwich Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2022



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**Sandwell Towns Fund Superboard  
Retail Diversification Programme Full Business Case**

**10 March 2022**

<b>Subject:</b>	Retail Diversification Programme Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

**1. Purpose of the Report**

- 1.1. To present the Full Business Case for the Retail Diversification Programme project including an equality impact assessment, environmental impact assessment, monitoring and evaluation plan and project adjustment.

**2. Background and Main Considerations**

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for West Bromwich were offered by Government. This included an offer of an overall funding package of £25m. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by March 2022.
- 2.2. The Town Deal for West Bromwich was signed on 24 March 2021.
- 2.3. Details of the projects put forward for West Bromwich Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

**3. Full Business Case Contents**

- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.
- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project: Provides strategic fit and is supported by a compelling



case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners

3.3. Sandwell's Towns Fund Full Business Cases have been prepared according to this model.

3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

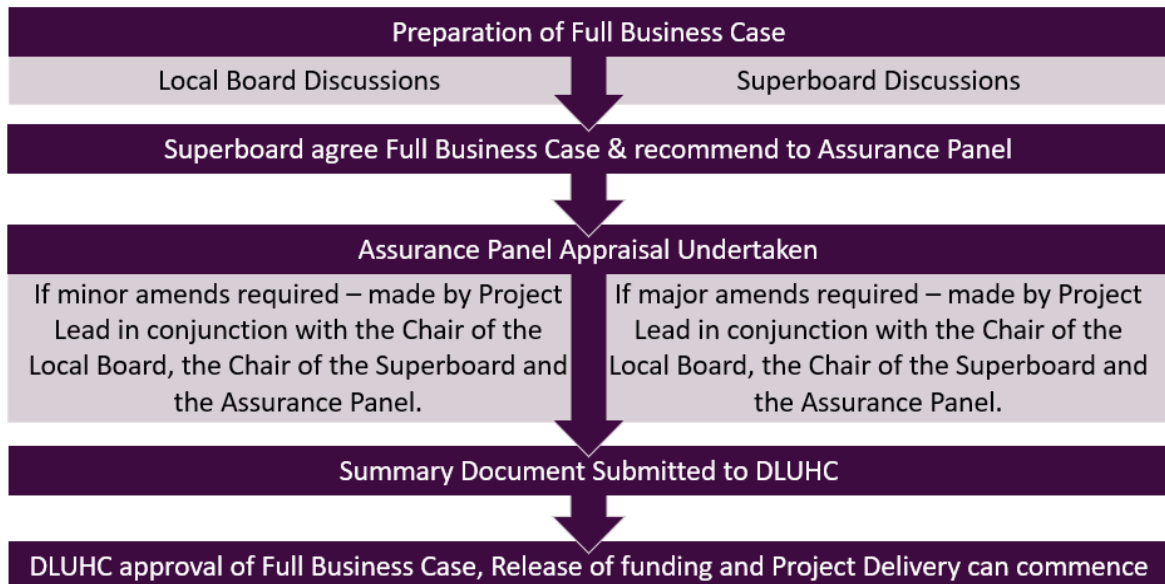
#### 4. Submission of Project Summary Documents to DLUHC

4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.

4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).

4.3. The Chair of the Superboard and Sandwell Council's S151 Officer will be a signatory on the Summary Document.

4.4. An outline of the process for approval of a project Full Business Case is as follows:



## 5. Retail Diversification Programme Business Case Summary

<b>Lead Organisation</b>	Sandwell Council
<b>Towns Fund Ask</b>	£13m
<b>Match Funding</b>	Nil
<b>Total Project Value</b>	£13m
<b>Project Description</b>	This project aims to deliver comprehensive regeneration and transformation of the West Bromwich retail submarket through major site assembly and demolition works. It involves the potential acquisition and demolition of underperforming town centre sites. This is to deliver a significant number of town centre homes, improve the towns declining retail offer, repurposing surplus accommodation and unlocking large areas of brownfield land for planned regeneration.
<b>Project Start Date</b>	Q4 2021
<b>Project End Date</b>	Q2 2025
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 26,559 sqm land brought into full public ownership</li> <li>• 7,590 sqm floorspace rationalised</li> <li>• 11,217 sqm land rehabilitated</li> <li>• 3 sites cleared</li> <li>• Relocation and Renovation of new Indoor Market</li> </ul>
<b>Outcomes</b>	<p><b>Direct Outcomes</b></p> <ul style="list-style-type: none"> <li>• New indoor market</li> <li>• Increase night-time economy</li> <li>• Increased land value and economic output from retail market</li> </ul> <p><b>Indirect Outcomes</b></p> <ul style="list-style-type: none"> <li>• New high-quality, affordable and sustainable commercial floorspace (Office, Retail, Leisure, F&amp;B)</li> <li>• 650 new homes</li> <li>• Increased safety and perceptions of safety</li> </ul>
<b>BCR Calculation</b>	<p>The Benefit Cost Ratio (BCR) calculation for this project is 1.0, meaning this scheme offers low VfM.</p> <p>As a large proportion of the benefits will not be delivered until after the Towns Fund Grant has been spent, and further grant funding is likely needed to deliver the benefits of the Masterplan, attribution analysis has been applied to the scheme which will be delivered through Towns Fund funding based on the percentage of total programme spend delivered in the scheme. The attribution approach means that not all benefits of the Masterplan are allocated to this scheme and there is not a risk of double counting as the Masterplan progresses and future funding applications are made.</p>
<b>Key Risks</b>	The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: -



	<ul style="list-style-type: none"> <li>• Delays due to Covid-19</li> <li>• Objections to detailed designs</li> <li>• Delays due to unforeseen ground conditions</li> <li>• Delays/ slippages as a result of approvals and DLUHC approvals</li> </ul>
<b>Equality Impact Assessment</b>	<p>An equality impact assessment has been conducted and is appended. Overall, it is considered that the improvements will have a positive impact on local protected groups / users of West Bromwich.</p> <p>It is recommended that prior to beginning the project a detailed Equality Impact Assessments is undertaken and then subsequently updated.</p>
<b>Environmental Impact Assessment</b>	<p>An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA regulations do not apply to this project and therefore a full assessment is not required.</p>
<b>Project Adjustment Form Required</b>	<p>Project Adjustment Form required. Details of changes outlined below.</p>

## 6. Retail Diversification Programme Project Adjustment

- 6.1. Any project changes within the Towns Fund need to be formally submitted to DLUHC as a project adjustment request, following discussion with Sandwell's allocated Towns Fund Area Lead. Changes are recorded via a Project Adjustment Form outlining the changes made, rationale and detail of consultation to communicate changes.
- 6.2. **Reduction of Match Funding:** A grant of £1.3 million under a JV Agreement with WMCA was originally included in the project to demolish and remediate a significant SMBC site, the Bull Street Multi-storey car park situated at a key position within the town. This co-funding was spent as planned. However, in refining the scope of the Retail Diversification Programme, the car park was removed from the red-line boundary area. While the scheme is still highly complementary, it was determined to remove the co-funding from the Retail Diversification Programme for caution.
- 6.3. **Regeneration of Town Centre Land:** The original outputs regarding Town Centre land for regeneration were high level. Following FBC development, the project team were able to provide more specific outputs.
- 6.4. **Inclusion of Indoor Market:** West Bromwich Local Board Members requested the inclusion of the indoor market redevelopment within the programme at the project inception stage. Engagement with existing market traders demonstrated the demand for a new and improved indoor market. Options were put forward by existing market traders for Sandwell Council to explore. As a result. Sandwell Council agreed relocate the indoor market rather than redevelop the current site, responding to feedback that the current site was dilapidated and difficult to improve using an on-site solution.
- 6.5. A Project Adjustment Form has been prepared for the Town Hall Quarter project to record the following: -



Project Detail	Original Proposal	Adjusted Proposal
Towns Fund Ask	£13m	No changes to record
Match Funding	£1.3m	Nil
Total Project Value	£14.3m	£13m
Outputs	<ul style="list-style-type: none"> <li>• Unlocking c4.4 hectares of Town Centre land for regeneration.</li> <li>• Renovated indoor market.</li> </ul>	<ul style="list-style-type: none"> <li>• 26,559 sqm land brought into full public ownership</li> <li>• 7,590 sqm floorspace rationalised</li> <li>• 11,217 sqm land rehabilitated</li> <li>• 3 sites cleared</li> <li>• Relocation and Renovation of new Indoor Market</li> </ul>
Outcomes	<ul style="list-style-type: none"> <li>• Increased high quality commercial floor space</li> <li>• 650 new homes</li> <li>• New skills infrastructure backed by Sandwell College.</li> <li>• Increase night-time economy</li> <li>• Increased land value and economic output from retail market</li> </ul>	<p><b>Direct Outcomes</b></p> <ul style="list-style-type: none"> <li>• New indoor market</li> <li>• Increase night-time economy</li> <li>• Increased land value and economic output from retail market</li> </ul> <p><b>Indirect Outcomes</b></p> <ul style="list-style-type: none"> <li>• New high-quality, affordable and sustainable commercial floorspace (Office, Retail, Leisure, F&amp;B)</li> <li>• 650 new homes</li> <li>• Increased safety and perceptions of safety</li> </ul>
Changes to project description noted within the Project Adjustment Form	<p>The Retail Diversification Programme will initially focus on two key retail areas in the town: Bull Street (incorporating the Queen Square Shopping Centre) and the Kings Square Shopping Centre (incorporating the Indoor Market and former Kings Square Cinema), which are strategically located and would enable phased development to be accelerated.</p> <p>This programme will kickstart comprehensive regeneration and transformation of the West Bromwich retail market through major site assembly and demolition, undertaking</p>	<p>The Retail Diversification Programme will initially focus on two key retail areas in the town: Bull Street (incorporating the Queen Square Shopping Centre) and the Kings Square Shopping Centre (incorporating the Indoor Market and former Kings Square Cinema), which are strategically located and would enable phased development to be accelerated.</p> <p>This programme will kickstart comprehensive regeneration and transformation of the West Bromwich retail market through major site assembly and demolition, undertaking the much-needed works to prepare the sites for mixed-use development. <b>Investment will</b></p>



Project Detail	Original Proposal	Adjusted Proposal
	the much-needed works to prepare the sites for mixed-use development.	<b><i>also see the relocation and renovation of a new indoor market.</i></b>

### Appendices

Retail Diversification Programme Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan

### Source Documents

- Retail Diversification Programme Project Confirmation Table
- West Bromwich Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2022



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## Sandwell Towns Fund Superboard Midland Met Learning Campus Full Business Case

10 March 2022

<b>Subject:</b>	Midland Met Learning Campus Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

### 1. Purpose of the Report

- 1.1. To present the Full Business Case for the Smethwick Midland Met Learning Campus project including an equality impact assessment, environmental impact assessment, monitoring and evaluation plan and project adjustment.

### 2. Background and Main Considerations

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for Smethwick were offered by Government. This included an offer of an overall funding package of £23.5m Towns Fund offer. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by 24 March 2022.
- 2.2. The Town Deal for Smethwick was signed on 24 March 2021.
- 2.3. Details of the projects put forward for Smethwick Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

### 3. Full Business Case Contents

- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.
- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project: Provides strategic fit and is supported by a compelling



case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners

3.3. Sandwell's Towns Fund Full Business Cases have been prepared according to this model.

3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

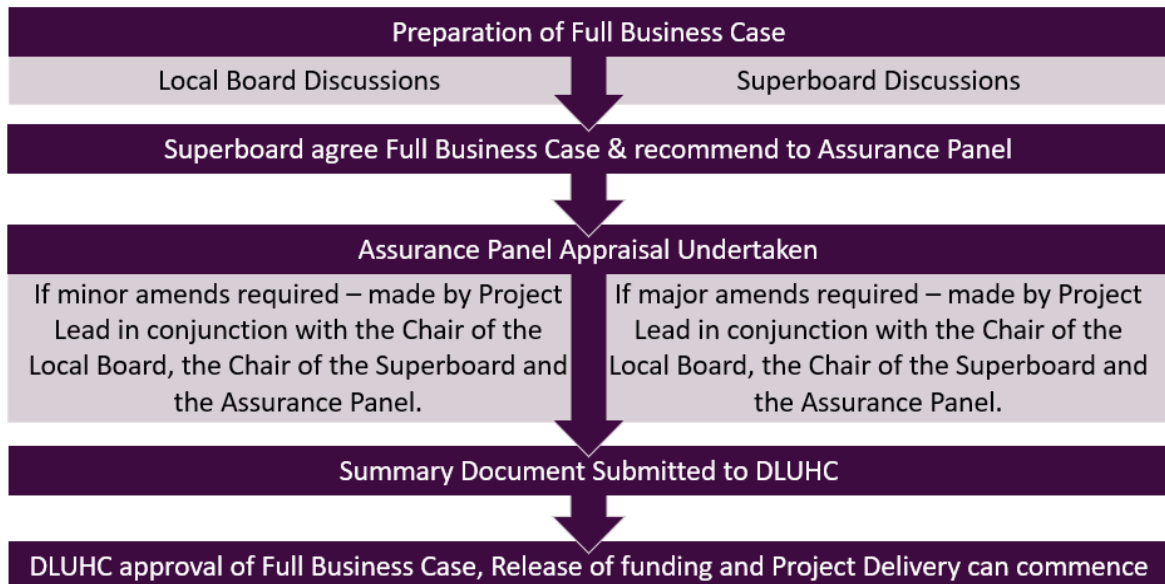
#### 4. Submission of Project Summary Documents to DLUHC

4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.

4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).

4.3. The Chair of the Superboard and Sandwell Council's S151 Officer will be a signatory on the Summary Document.

4.4. An outline of the process for approval of a project Full Business Case is as follows:



## 5. Midland Met Learning Campus Full Business Case Summary

<b>Lead Organisation</b>	NHS Trust
<b>Towns Fund Ask</b>	£12.9m
<b>Match Funding</b>	£0.029m
<b>Total Project Value</b>	£12.929m
<b>Project Description</b>	This proposal is for a major new skills resource next to the Midland Met University Hospital development, providing training in healthcare and healthcare related positions from entry level to level 7 skills. This is a collaborative proposal between Sandwell and West Birmingham Hospitals NHS Trust, Aston University, Sandwell College and the University of Wolverhampton.
<b>Project Start Date</b>	March 2021
<b>Project End Date</b>	September 2024
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• Circa 4000m2 of education and community space</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• 1280 new learners assisted.</li> </ul>
<b>BCR Calculation</b>	The Benefit Cost Ratio (BCR) calculation for this project is 4.25 meaning this scheme offers excellent value for money.
<b>Key Risks</b>	<p>The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: -</p> <ul style="list-style-type: none"> <li>• Cost impact of VAT and effect on affordability if unable to recover some or all</li> <li>• Cost of inflation between date of FBC submission and works commencing on site, as well as risk of “super inflation” caused by Brexit / Covid and pressures on construction industry</li> <li>• Additional / Match Funding Availability</li> <li>• Failure to achieve Planning Permission in time</li> <li>• Ground Conditions</li> </ul>
<b>Equality Impact Assessment</b>	<p>An equality impact assessment has been conducted and is appended. Overall, it is considered that the improvements will have a positive impact on local protected groups.</p> <p>However, some groups may experience negative impacts from the redevelopment during the construction period. Consideration should be given to the actions recommended in section 6 of the Impact Assessment to mitigate these.</p>
<b>Environmental Impact Assessment</b>	An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA regulations do not apply to this project and therefore a full assessment is not required.
<b>Project Adjustment Form Required</b>	Project Adjustment Form required. Details of changes outlined below.



## 6. Midland Met Learning Campus Project Adjustment

- 6.1. Any project changes within the Towns Fund need to be formally submitted to DLUHC as a project adjustment request, following discussion with Sandwell's allocated Towns Fund Area Lead. Changes are recorded via a Project Adjustment Form outlining the changes made, rationale and detail of consultation to communicate changes.
- 6.2. **Revised Towns Fund Ask:** The Project Adjustment Form will include a revised Towns Fund Ask of £12.9m from £12.126m following the withdrawal of the Albion Family in the Park project.
- 6.3. **Revised Match Funding:** Adjustment made to reflect the amount of Match Funding committed at present.
- 6.4. **Revised Education m2 Output:** Adjustment made following concept design. Whilst the building has a smaller footprint it also includes significant capital investment in technologies to deliver a Net Zero Carbon project. Space planning discussions will take place once detailed schedule of accommodation is agreed with stakeholders.
- 6.5. **Reduction of Match Funding:** Adjustment made to reflect the amount of Match Funding committed at present.
- 6.6. A Project Adjustment Form has been prepared for the Midland Met Learning Campus project to record the following: -

Project Detail	Original Proposal	Adjusted Proposal
<b>Towns Fund Ask</b>	£12.126m	£12.9m
<b>Match Funding</b>	£3.6m	£2.898m
<b>Total Project Value</b>	£15.726m	£15.798m
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• Circa 6000m2 of education and community space</li> </ul>	<ul style="list-style-type: none"> <li>• Circa 4000m2 of education and community space</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• 1280 new learners assisted.</li> </ul>	No changes to record.
<b>Changes to project description noted within the Project Adjustment Form</b>	This proposal is for a major new skills resource next to the Midland Met University Hospital development, providing training in healthcare and healthcare related positions from entry level to level 7 skills. This is a collaborative proposal between Sandwell and West Birmingham Hospitals NHS	No changes to record.



Project Detail	Original Proposal	Adjusted Proposal
	Trust, Aston University, Sandwell College and the University of Wolverhampton.	

### Appendices

Midland Met Learning Campus Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan

### Source Documents

- Midland Met Learning Campus Project Confirmation Table
- Smethwick Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2021



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## Sandwell Towns Fund Superboard Grove Lane Regeneration Full Business Case

10 March 2022

<b>Subject:</b>	Grove Lane Regeneration Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

### 1. Purpose of the Report

- 1.1. To present the Full Business Case for the Smethwick Grove Lane Regeneration project including an equality impact assessment, environmental impact assessment, monitoring and evaluation plan and project adjustment.

### 2. Background and Main Considerations

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for Smethwick were offered by Government. This included an offer of an overall funding package of £23.5m Towns Fund offer. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by 24 March 2022.
- 2.2. The Town Deal for Smethwick was signed on 24 March 2021.
- 2.3. Details of the projects put forward for Smethwick Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

### 3. Full Business Case Contents

- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.
- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project: Provides strategic fit and is supported by a compelling



case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners

3.3. Sandwell's Towns Fund Full Business Cases have been prepared according to this model.

3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

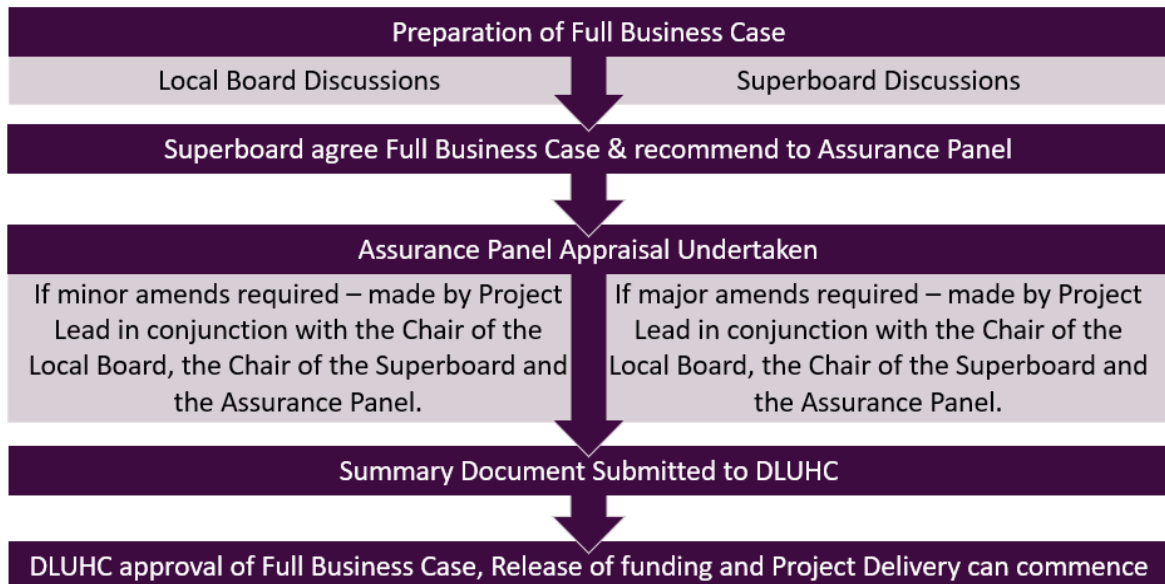
#### 4. Submission of Project Summary Documents to DLUHC

4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.

4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).

4.3. The Chair of the Superboard and Sandwell Council's S151 Officer will be a signatory on the Summary Document.

4.4. An outline of the process for approval of a project Full Business Case is as follows:



## 5. Grove Lane Regeneration Full Business Case Summary

<b>Lead Organisation</b>	Sandwell Council
<b>Towns Fund Ask</b>	£4.350m
<b>Match Funding</b>	£ -
<b>Total Project Value</b>	£4.350m
<b>Project Description</b>	<p>The Grove Lane and Regeneration Project will regenerate the Grove Lane development site at the centre of Smethwick, a largescale mixed-use and housing development on the industrial site directly adjacent to the hospital. Investment will assist the acquisition and remediation of a selected site within the Grove Lane area to accelerate regeneration for housing delivery, the first phase of a comprehensive major regeneration project to deliver new homes and associated infrastructure.</p> <p>A co-ordinated and collaborative approach working with WMCA and other partner agencies, stakeholders and the private sector will enable the project to be delivered over time. The initial investment from the Towns Fund will create the opportunity for a first phase of development to commence in the Towns Fund timescales.</p>
<b>Project Start Date</b>	September 2022
<b>Project End Date</b>	Towns Fund: March 2023 / Housing Delivery: January 2026
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 145 residential units</li> <li>• 1 new commercial unit</li> <li>• 2ha land remediated</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• Perceptions of place improved for residents</li> <li>• Land values increased</li> </ul>
<b>BCR Calculation</b>	The Benefit Cost Ratio (BCR) calculation for this project is 2.87, meaning this scheme offers high value for money.
<b>Key Risks</b>	<p>The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: -</p> <ul style="list-style-type: none"> <li>• Negotiations with landowner</li> <li>• Remediation costs exceed expectations</li> <li>• Delay in Smethwick to Birmingham Corridor Area Framework and Grove Lane masterplan being approved</li> <li>• Impact on Commonwealth Games Project</li> <li>• Shifts in market conditions – commercial viability</li> </ul>
<b>Equality Impact Assessment</b>	An equality impact assessment has been conducted and is appended. Overall, it is considered that the improvements will have a positive impact on local protected groups.
<b>Environmental Impact Assessment</b>	An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA



	regulations do not apply to this project and therefore a full assessment is not required.
<b>Project Adjustment Form Required</b>	Project Adjustment Form required. Details of changes outlined below.

## 6. Grove Lane Regeneration Project Adjustment

- 6.1. Any project changes within the Towns Fund need to be formally submitted to DLUHC as a project adjustment request, following discussion with Sandwell's allocated Towns Fund Area Lead. Changes are recorded via a Project Adjustment Form outlining the changes made, rationale and detail of consultation to communicate changes.
- 6.2. **Revised Towns Fund Ask:** The Project Adjustment Form will include a revised Towns Fund Ask of £4.350m from £4.089m following the withdrawal of the Albion Family in the Park project.
- 6.3. **Removal of Match Funding:** During the development of the Town Investment Plan, estimated match funding of £1.36m was identified. This match funding has funded the works to carry out the development of the Smethwick Area Framework, Grove Lane Masterplan and Transport strategy. Whilst funding has contributed to the development of the Grove Lane Regeneration project, it has been removed from the Full Business Case as the exact amount contributed cannot be confirmed.
- 6.4. **Alternative Location:** An opportunity to acquire an alternative site was made available. The alternative site has one land ownership whereas the previous location had multiple land owners, therefore the number of negotiations required and the risk around negotiations has reduced.
- 6.5. **Increased Outcomes:** As a result of the alternative location, the new site provides opportunity to deliver additional residential units. An additional output has been identified to deliver 1 new commercial unit.
- 6.6. A Project Adjustment Form has been prepared for the Grove Lane Regeneration project to record the following: -

Project Detail	Original Proposal	Adjusted Proposal
<b>Towns Fund Ask</b>	£4.089m	£4.350m
<b>Match Funding</b>	£0.136m	£0
<b>Total Project Value</b>	£4.225m	£4.350m
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 100 residential units</li> <li>• 1.2ha land remediated</li> </ul>	<ul style="list-style-type: none"> <li>• 145 residential units</li> <li>• 1 new commercial unit</li> <li>• 2.0ha land remediated</li> </ul>



Project Detail	Original Proposal	Adjusted Proposal
Outcomes	<ul style="list-style-type: none"> <li>• Perceptions of place improved for residents</li> <li>• Land values increased</li> </ul>	No changes recorded.
Changes to project description noted within the Project Adjustment Form	Investment will assist the acquisition and remediation of <b>selected sites</b> within the Grove Lane area to accelerate regeneration for housing delivery, the first phase of a comprehensive major regeneration project to deliver new homes and associated infrastructure.	Investment will assist the acquisition and remediation of <b>a selected site</b> within the Grove Lane area to accelerate regeneration for housing delivery, the first phase of a comprehensive major regeneration project to deliver new homes and associated infrastructure.

### Appendices

Grove Lane Regeneration Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan

### Source Documents

- Grove Lane Regeneration Project Confirmation Table
- Smethwick Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2021



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**Sandwell Towns Fund Superboard  
Rolfe Street Canalside Regeneration Full Business Case**

**10 March 2022**

<b>Subject:</b>	Rolfe Street Canalside Regeneration Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

**1. Purpose of the Report**

- 1.1. To present the Full Business Case for the Smethwick Rolfe Street Canalside Regeneration project including an equality impact assessment, environmental impact assessment, monitoring and evaluation plan and project adjustment.

**2. Background and Main Considerations**

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for Smethwick were offered by Government. This included an offer of an overall funding package of £23.5m Towns Fund offer. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by 24 March 2022.
- 2.2. The Town Deal for Smethwick was signed on 24 March 2021.
- 2.3. Details of the projects put forward for Smethwick Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

**3. Full Business Case Contents**

- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.
- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project: Provides strategic fit and is supported by a compelling



case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners

3.3. Sandwell's Towns Fund Full Business Cases have been prepared according to this model.

3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

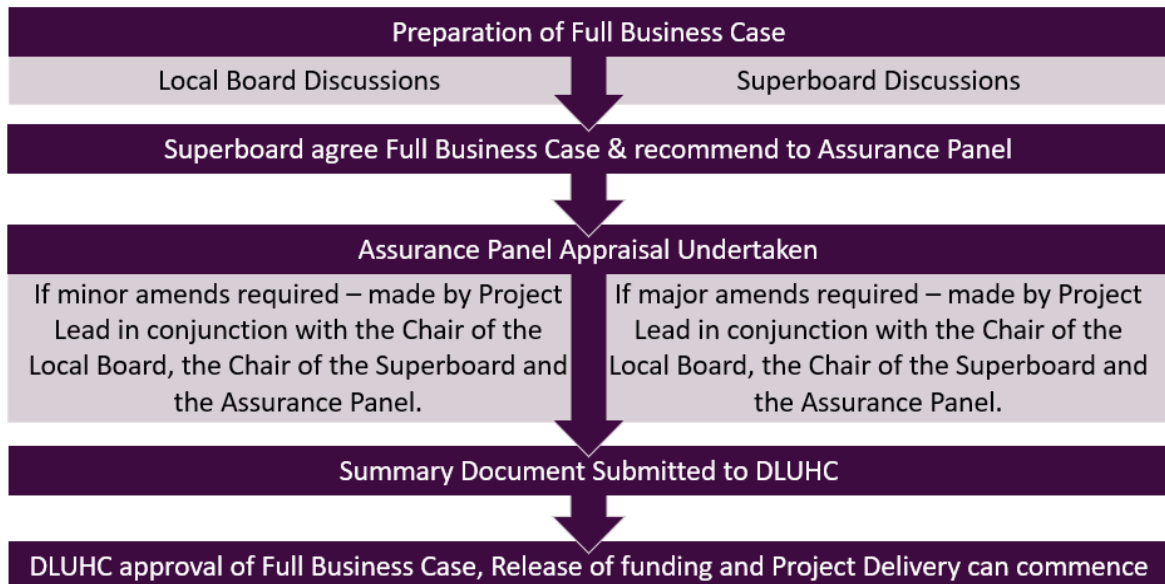
#### 4. Submission of Project Summary Documents to DLUHC

4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.

4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).

4.3. The Chair of the Superboard and Sandwell Council's S151 Officer will be a signatory on the Summary Document.

4.4. An outline of the process for approval of a project Full Business Case is as follows:



## 5. Rolfe Street Canalside Regeneration Full Business Case Summary

<b>Lead Organisation</b>	Sandwell Council
<b>Towns Fund Ask</b>	£2m
<b>Match Funding</b>	£ -
<b>Total Project Value</b>	£2m
<b>Project Description</b>	The Rolfe Street Canalside Regeneration project will demolish existing structures located at Smethwick Enterprise Centre, Rolfe Street and remediate the land to provide a stand-alone development ready site, which will provide much needed housing and potential space for small enterprises, to support the wider regeneration of the town and link to the opportunities around the Midland Met University Hospital and the Towns Fund Midland Met Learning Campus.
<b>Project Start Date</b>	May 2022
<b>Project End Date</b>	Houses delivered June 2026, Towns Fund spent March 2023
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 115 residential units</li> <li>• 1ha land remediated</li> <li>• 40 construction jobs</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• Improved perceptions of place by residents</li> <li>• Land values raised</li> </ul>
<b>BCR Calculation</b>	The Benefit Cost Ratio (BCR) calculation for this project is 2.70, meaning this scheme offers high value for money.
<b>Key Risks</b>	<p>The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: -</p> <ul style="list-style-type: none"> <li>• Delays due to Covid-19</li> <li>• Costs exceed Towns Fund allocation</li> <li>• Impact on the Commonwealth Games</li> <li>• Failure to achieve planning permission</li> <li>• Delays due to unforeseen ground conditions</li> <li>• Shifts in market conditions make proposals commercially unviable to be delivered through a JV Partnership.</li> <li>• Further site surveys find unexpected site contaminations leading to cost escalations.</li> <li>• Delays/ slippages as a result of approvals and DLUHC approvals</li> </ul>
<b>Equality Impact Assessment</b>	An equality impact assessment has been conducted and is appended. Overall, it is considered that the improvements will have a positive impact on local protected groups.
<b>Environmental Impact Assessment</b>	An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA regulations do not apply to this project and therefore a full assessment is not required.
<b>Project Adjustment Form Required</b>	Project Adjustment Form required. Details of changes outlined below.



## 6. Rolfe Street Canalside Regeneration Project Adjustment

- 6.1. Any project changes within the Towns Fund need to be formally submitted to DLUHC as a project adjustment request, following discussion with Sandwell's allocated Towns Fund Area Lead. Changes are recorded via a Project Adjustment Form outlining the changes made, rationale and detail of consultation to communicate changes.
- 6.2. **Revised Towns Fund Ask:** The Project Adjustment Form will include a revised Towns Fund Ask of £1.88m from £2m following the withdrawal of the Albion Family in the Park project.
- 6.3. **Reduced Outputs – Residential Units:** Following financial viability appraisal, the project has reduced the number of residential units from 125 to 115.
- 6.4. A Project Adjustment Form has been prepared for the Rolfe Street Canalside Regeneration project to record the following: -

Project Detail	Original Proposal	Adjusted Proposal
Towns Fund Ask	£1.88m	£2m
Match Funding	£ -	No changes recorded.
Total Project Value	£1.88m	£2m
Outputs	<ul style="list-style-type: none"> <li>• 125 residential units</li> <li>• 1ha land remediated</li> <li>• 40 construction jobs</li> </ul>	<ul style="list-style-type: none"> <li>• 115 residential units</li> <li>• 1ha land remediated</li> <li>• 40 construction jobs</li> </ul>
Outcomes	<ul style="list-style-type: none"> <li>• Improved perceptions of place by residents</li> <li>• Land values raised</li> </ul>	No changes recorded.
Changes to project description noted within the Project Adjustment Form	<p>The Rolfe Street Canalside Regeneration project will assist the regeneration of the Smethwick Enterprise Centre site at Rolfe Street, a council-owned business facility falling into disrepair.</p> <p>Towns Fund investment will be used to deliver a stand-alone development ready site, after which 125 homes and apartments, 25% of which are affordable will be delivered. Funding will be used for the relocation of businesses and demolition and remediation of the canal-side site, which is presently underutilised and falling into disrepair.</p>	<p>The Rolfe Street Canalside Regeneration project will assist the regeneration of the Smethwick Enterprise Centre site at Rolfe Street, a council-owned business facility falling into disrepair.</p> <p>Towns Fund investment will be used to deliver a stand-alone development ready site, after which 115 homes and apartments, 25% of which are affordable will be delivered. Funding will be used for the relocation of businesses and demolition and remediation of the canal-side site, which is presently underutilised and falling into disrepair.</p>



## Appendices

Rolfe Street Canalside Regeneration Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan

## Source Documents

- Rolfe Street Canalside Regeneration Project Confirmation Table
- Smethwick Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2021



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**Sandwell Towns Fund Superboard  
Ron Davis Centre Expansion Full Business Case**

**10 March 2022**

<b>Subject:</b>	Ron Davis Centre Expansion Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

**1. Purpose of the Report**

- 1.1. To present the Full Business Case for the Smethwick Ron Davis Centre Expansion project including an equality impact assessment, environmental impact assessment, monitoring and evaluation plan and project adjustment.

**2. Background and Main Considerations**

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for Smethwick were offered by Government. This included an offer of an overall funding package of £23.5m Towns Fund offer. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by 24 March 2022.
- 2.2. The Town Deal for Smethwick was signed on 24 March 2021.
- 2.3. Details of the projects put forward for Smethwick Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

**3. Full Business Case Contents**

- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.
- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project: Provides strategic fit and is supported by a compelling



case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners

3.3. Sandwell’s Towns Fund Full Business Cases have been prepared according to this model.

3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

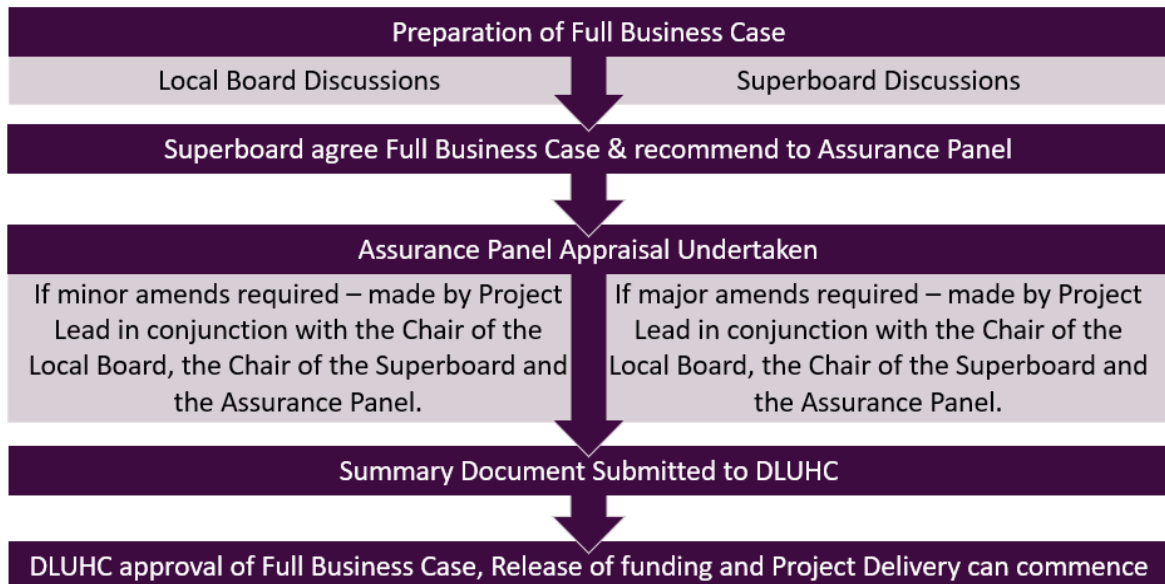
**4. Submission of Project Summary Documents to DLUHC**

4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.

4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).

4.3. The Chair of the Superboard and Sandwell Council’s S151 Officer will be a signatory on the Summary Document.

4.4. An outline of the process for approval of a project Full Business Case is as follows:



## 5. Ron Davis Centre Expansion Full Business Case Summary

<b>Lead Organisation</b>	Sandwell Council
<b>Towns Fund Ask</b>	£0.360m
<b>Match Funding</b>	£ -
<b>Total Project Value</b>	£0.360m
<b>Project Description</b>	<p>The Towns Fund funding will expand the Sandwell Adult and Family Learning Service (SAFL) Ron Davis site by providing two additional specialised digital classrooms to be built by end of 2023. Subject to feasibility studies and planning the build is expected to take 12 - 18 months to complete.</p> <p>The expansion of the Ron Davis Centre will increase capacity, provide a wider range of services and activities, often into the evenings and weekends, to help meet the needs of Smethwick families and the wider community. In creating a vibrant community hub through the provision of additional multipurpose space, closer working with partner organisations is realised, with a wider and more inclusive age range of users.</p>
<b>Project Start Date</b>	May 2021
<b>Project End Date</b>	December 2023
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 2 new community assets</li> <li>• 2 new educational spaces</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• 1,100 new learners assisted over academic years 2023 – 2025</li> <li>• 300 additional learners per annum specifically enrolled on digital courses of which 200 will be accredited qualifications over the academic years 2023-2025</li> <li>• 32% of learners gaining relevant experience</li> <li>• 16% of learners being job ready</li> </ul>
<b>BCR Calculation</b>	The Benefit Cost Ratio (BCR) calculation for this project is 2.2, meaning this scheme offers high value for money.
<b>Key Risks</b>	<p>The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: -</p> <ul style="list-style-type: none"> <li>• Time - Delay may happen, deadlines may change, deadline for completion may be fixed. Controls - Project management timelines produced to provide a simple visual overview of the project from start to finish. This is then used to monitor the project;</li> <li>• Funding - Not enough to deliver the project. Controls - Monitor project spend as per the project methodology. Any spend above 5% tolerance reported to the Towns project Board.</li> </ul>
<b>Equality Impact Assessment</b>	An equality impact assessment has been conducted and is appended. Overall, it is considered that the improvements will have a positive impact on local protected groups.



<b>Environmental Impact Assessment</b>	An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA regulations do not apply to this project and therefore a full assessment is not required.
<b>Project Adjustment Form Required</b>	Project Adjustment Form required. Details of changes outlined below.

## 6. Ron Davis Centre Expansion Project Adjustment

- 6.1. Any project changes within the Towns Fund need to be formally submitted to DLUHC as a project adjustment request, following discussion with Sandwell's allocated Towns Fund Area Lead. Changes are recorded via a Project Adjustment Form outlining the changes made, rationale and detail of consultation to communicate changes.
- 6.2. **Revised Towns Fund Ask:** The Project Adjustment Form will include a revised Towns Fund Ask of £0.360m from £0.338m following the withdrawal of the Albion Family in the Park project.
- 6.3. **Reduced Outputs/ Outcomes:** A detailed costings exercise was carried out to inform the project Full Business Case. The costs received exceeded the Towns Fund Ask (of both original and revised). The construction industry is seeing average increases of 30% and as a result, the Ron Davis Centre has refined the project scope to ensure project delivery is within budget whilst still retaining as many outcomes.
- 6.4. A Project Adjustment Form has been prepared for the Ron Davis Centre Expansion project to record the following: -

Project Detail	Original Proposal	Adjusted Proposal
<b>Towns Fund Ask</b>	£0.338m	£0.360m
<b>Match Funding</b>	£ -	No changes recorded.
<b>Total Project Value</b>	£0.338m	£0.360m
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 3 new community assets</li> <li>• 3 new educational spaces</li> </ul>	<ul style="list-style-type: none"> <li>• 2 new community assets</li> <li>• 2 new educational spaces</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• 1,100 new learners assisted over academic years 2023 – 2025</li> <li>• 600 additional learners per annum specifically enrolled on digital courses of which 400 will be accredited qualifications over the academic years 2023-2025</li> </ul>	<ul style="list-style-type: none"> <li>• 1,100 new learners assisted over academic years 2023 – 2025</li> <li>• 300 additional learners per annum specifically enrolled on digital courses of which 200 will be accredited qualifications over the academic years 2023-2025</li> </ul>



Project Detail	Original Proposal	Adjusted Proposal
	<ul style="list-style-type: none"> <li>• 32.6% of learners gaining relevant experience</li> <li>• 16% of learners being job ready</li> </ul>	<ul style="list-style-type: none"> <li>• 32% of learners gaining relevant experience</li> <li>• 16% of learners being job ready</li> </ul>
<b>Changes to project description noted within the Project Adjustment Form</b>	Investment will build three new classrooms, expanding the quality and quantity of the courses for Smethwick residents. The project objectives are to deliver transformational change in the Smethwick area, expand targeted education and skills support which has been so successful to help unlock the human capital of Smethwick residents and to regenerate and upgrade local assets, so the residents have access to modern learning facilities.	Investment will build two new classrooms, expanding the quality and quantity of the courses for Smethwick residents. The project objectives are to deliver transformational change in the Smethwick area, expand targeted education and skills support which has been so successful to help unlock the human capital of Smethwick residents and to regenerate and upgrade local assets, so the residents have access to modern learning facilities.

### Appendices

Ron Davis Centre Expansion Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan

### Source Documents

- Ron Davis Centre Expansion Project Confirmation Table
- Smethwick Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2021



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## Sandwell Towns Fund Superboard Smethwick Connected Full Business Case

**10 March 2022**

<b>Subject:</b>	Smethwick Connected Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

### 1. Purpose of the Report

- 1.1. To present the Full Business Case for the Smethwick Connected project including an equality impact assessment, environmental impact assessment, monitoring and evaluation plan.

### 2. Background and Main Considerations

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for Smethwick were offered by Government. This included an offer of an overall funding package of £23.5m Towns Fund offer. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by 24 March 2022.
- 2.2. The Town Deal for Smethwick was signed on 24 March 2021.
- 2.3. Details of the projects put forward for Smethwick Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

### 3. Full Business Case Contents

- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.
- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project: Provides strategic fit and is supported by a compelling



case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners

3.3. Sandwell's Towns Fund Full Business Cases have been prepared according to this model.

3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

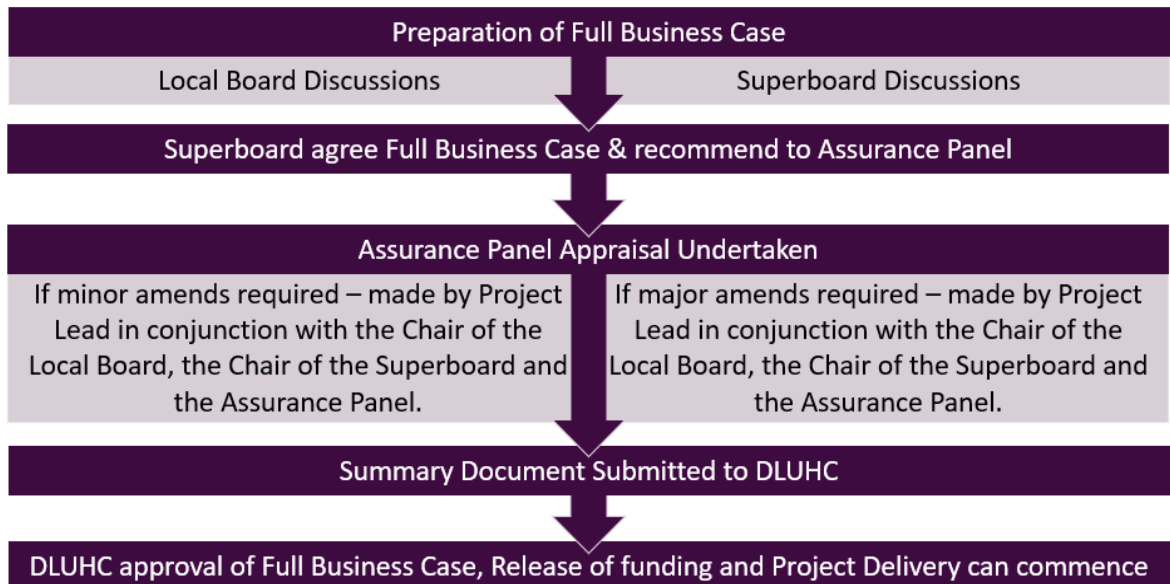
#### 4. Submission of Project Summary Documents to DLUHC

4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.

4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).

4.3. The Chair of the Superboard and Sandwell Council's S151 Officer will be a signatory on the Summary Document.

4.4. An outline of the process for approval of a project Full Business Case is as follows:



## 5. Smethwick Connected Full Business Case Summary

<b>Lead Organisation</b>	Sandwell Council
<b>Towns Fund Ask</b>	£3.872m
<b>Match Funding</b>	£ -
<b>Total Project Value</b>	£3.872m
<b>Project Description</b>	<p>The Smethwick Connected project will create cycle and pedestrian links from two railway stations to the town centre and local hospital and aims to achieve uplift in the number of people using active travel modes within Smethwick, the wider borough and region to assist in reducing congestion, poor air quality and other health inequalities.</p> <p>The location of interventions includes Smethwick High Street, A457 Transport Corridor including Oldbury Road, Tollhouse Way, Soho Way, Grove Lane and B41236 Cranford Street situated within the St Pauls, Smethwick and Soho and Victoria Wards.</p>
<b>Project Start Date</b>	April 2021
<b>Project End Date</b>	March 2025
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 4 new and upgraded cycle or walking paths</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• Delivery of new public spaces</li> <li>• 50% of average cycling trips and 50% of average walking trips in the area will use the new infrastructure</li> <li>• Increase the number of daily cycling trips from 76 to 118</li> <li>• Walking interventions will increase the number of trips from 150 per day to 2,200 per day</li> </ul>
<b>BCR Calculation</b>	The Benefit Cost Ratio (BCR) calculation for this project is 2.92, meaning this scheme offers high value for money.
<b>Key Risks</b>	<p>The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: -</p> <ul style="list-style-type: none"> <li>• Delays due to Covid-19</li> <li>• Objections to detailed designs</li> <li>• Delays due to unforeseen ground conditions</li> <li>• Delays/ slippages as a result of approvals and DLUHC approvals</li> </ul>
<b>Equality Impact Assessment</b>	An equality impact assessment has been conducted and is appended. Overall, it is considered that the improvements will have a positive impact on local protected groups. However, some groups may experience negative impacts from the development of this project during the construction period. A review of the Equality Impact Assessment will take place following detailed design of each phase.
<b>Environmental Impact Assessment</b>	An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA regulations do not apply to this project and therefore a full assessment is not required.
<b>Project Adjustment Form Required</b>	Not required.



## Appendices

Smethwick Connected Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan

## Source Documents

- Smethwick Connected Project Confirmation Table
- Smethwick Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2021



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**Sandwell Towns Fund Superboard  
Rowley Regis Connected Full Business Case**

**10 March 2022**

<b>Subject:</b>	Rowley Regis Connected Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

**1. Purpose of the Report**

- 1.1. To present the Full Business Case for the Rowley Regis Rowley Regis Connected project including an equality impact assessment, environmental impact assessment and monitoring and evaluation plan.

**2. Background and Main Considerations**

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for Rowley Regis were offered by Government. This included an offer of an overall funding package of £19m. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by March 2022.
- 2.2. The Town Deal for Rowley Regis was signed on 24 March 2021.
- 2.3. Details of the projects put forward for the Rowley Regis Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

**3. Full Business Case Contents**

- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.
- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project: Provides strategic fit and is supported by a compelling

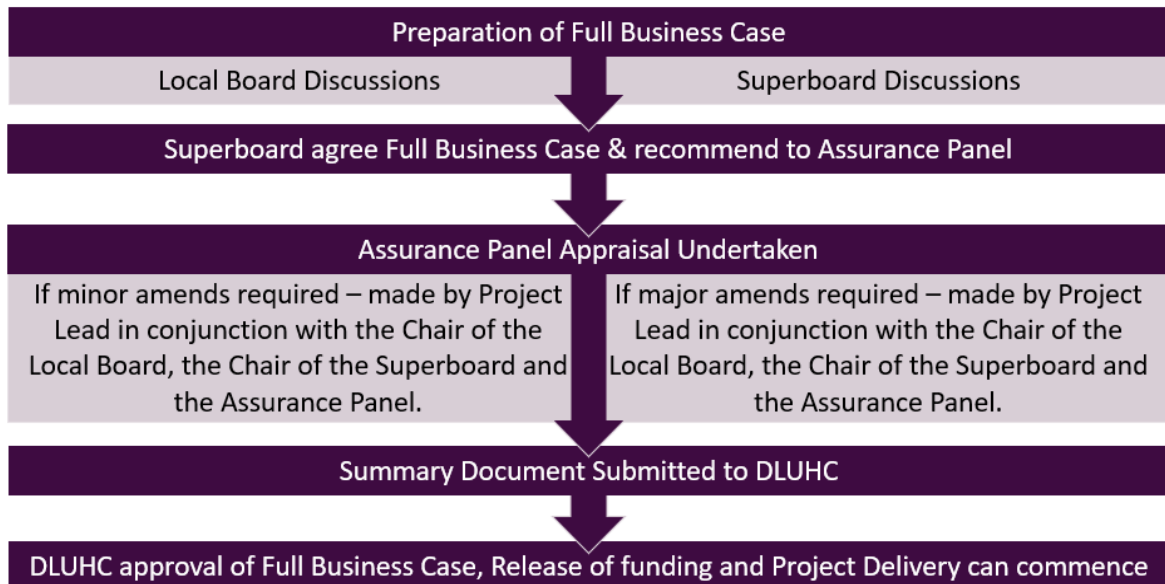


case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners

- 3.3. Sandwell's Towns Fund Full Business Cases have been prepared according to this model.
- 3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

#### 4. Submission of Project Summary Documents to DLUHC

- 4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.
- 4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).
- 4.3. The Chair of the Superboard and Sandwell Council's S151 Officer will be a signatory on the Summary Document.
- 4.4. An outline of the process for approval of a project Full Business Case is as follows:





## 5. Rowley Regis Connected Full Business Case Summary

<b>Lead Organisation</b>	Sandwell Council
<b>Towns Fund Ask</b>	£1.5m
<b>Match Funding</b>	Nil
<b>Total Project Value</b>	£1.5m
<b>Project Description</b>	<p>The Rowley Regis Connected project will generate a multi phased set of multi-modal infrastructure improvements to link transport (rail, bus) and employment hubs in Blackheath, Cradley Heath and Oldbury.</p> <p>The project will deliver new pedestrian and cycle routes including segregated cycle routes, resurface and widen footpaths, upgrade crossing facilities, introduce traffic calming, upgrade lighting, improve signage and road markings.</p>
<b>Project Start Date</b>	April 2021
<b>Project End Date</b>	March 2025
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 3 New and upgraded walking and cycling infrastructure</li> <li>• New or upgraded road infrastructure</li> <li>• New or upgraded cycle or walking paths</li> <li>• Commuter flows</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• Perceptions of place improved by residents/ businesses/ visitors</li> <li>• Number of visitors to arts, cultural and heritage events and venues</li> </ul>
<b>BCR Calculation</b>	The Benefit Cost Ratio (BCR) calculation for this project is 2.4, meaning this scheme offers high value for money.
<b>Key Risks</b>	<p>The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: -</p> <ul style="list-style-type: none"> <li>• Delays due to Covid-19</li> <li>• Objections to detailed designs</li> <li>• Delays due to unforeseen ground conditions</li> <li>• Delays/ slippages as a result of approvals and DLUHC approvals</li> </ul>
<b>Equality Impact Assessment</b>	<p>An equality impact assessment has been conducted and is appended. Overall, it is considered that the improvements will have a positive impact on local protected groups.</p> <p>However, there are some potential negative impacts that will require some focus as the project progresses. It is recommended that an engagement exercise is undertaken with residential / business / user groups within the local communities around West Bromwich to understand how the potential improvements could impact them during the detailed design phase/ approach to delivery.</p>



<b>Environmental Impact Assessment</b>	An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA regulations do not apply to this project and therefore a full assessment is not required.
<b>Project Adjustment Form Required</b>	Not required.

**Appendices**

Rowley Regis Connected Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan

**Source Documents**

- Rowley Regis Connected Project Confirmation Table
- Rowley Regis Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2021



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**Sandwell Towns Fund Superboard  
Britannia Park Community Hub Full Business Case**

**10 March 2022**

<b>Subject:</b>	Britannia Park Community Hub Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

**1. Purpose of the Report**

- 1.1. To present the Full Business Case for the Rowley Regis Britannia Park Community Hub project including an equality impact assessment, environmental impact assessment and monitoring and evaluation plan.

**2. Background and Main Considerations**

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for Rowley Regis were offered by Government. This included an offer of an overall funding package of £19m. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by March 2022.
- 2.2. The Town Deal for Rowley Regis was signed on 24 March 2021.
- 2.3. Details of the projects put forward for the Rowley Regis Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

**3. Full Business Case Contents**

- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.
- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project: Provides strategic fit and is supported by a compelling



case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners

3.3. Sandwell's Towns Fund Full Business Cases have been prepared according to this model.

3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

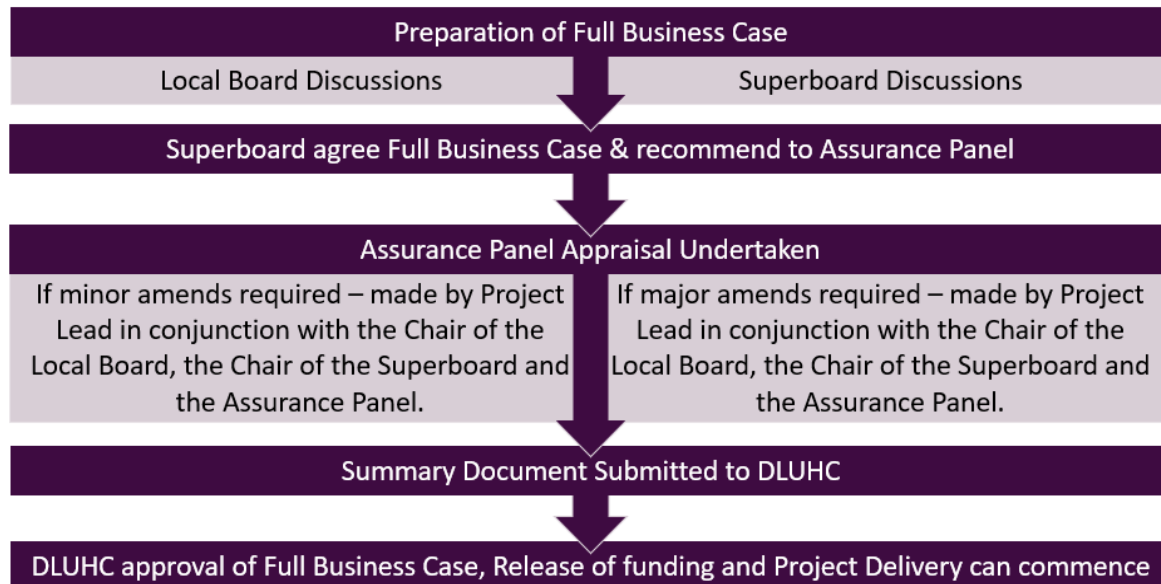
#### 4. Submission of Project Summary Documents to DLUHC

4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.

4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).

4.3. The Chair of the Superboard and Sandwell Council's S151 Officer will be a signatory on the Summary Document.

4.4. An outline of the process for approval of a project Full Business Case is as follows:



## 5. Britannia Park Community Hub Full Business Case Summary

<b>Lead Organisation</b>	Sandwell Council
<b>Towns Fund Ask</b>	£2.45m
<b>Match Funding</b>	£0.028m
<b>Total Project Value</b>	£2.478m
<b>Project Description</b>	<p>The project will improve the infrastructure, facilities and environmental quality of Britannia Park, promoting and enabling greater usage for a variety of purposes, and to improve the health and wellbeing of residents across Rowley Regis.</p> <p>The project will develop a new low-carbon community building to provide changing rooms, create 15-20 new allotment plots on less well-used parts of the park to meet proven local demand, widen the main entrance and driveway to make access safer for pedestrians and drivers, provide enlarged car park, construct new footpaths to provide a perimeter route for park users, reconstruct the skate park, replace all play and fitness equipment to meet modern day play and fitness needs and plant new trees, in part as replacement (2:1) for trees that need removing</p>
<b>Project Start Date</b>	February 2022
<b>Project End Date</b>	March 2024
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 1 new community space</li> <li>• New changing rooms to accommodate maximum use of three existing grass sports pitches (accommodating 6 teams at one time).</li> <li>• 15-20 new public allotments</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• Perceptions of place improved for residents</li> </ul>
<b>BCR Calculation</b>	At the time of writing this report, the Benefit Cost Ratio (BCR) calculation is pending.
<b>Key Risks</b>	<p>The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: -</p> <ul style="list-style-type: none"> <li>• <i>Delays due to Covid-19</i></li> <li>• <i>Available funding</i></li> <li>• <i>Community support</i></li> <li>• <i>Future maintenance legacy.</i></li> <li>• <i>Delays/ slippages as a result of approvals and DLUHC approvals</i></li> </ul>
<b>Equality Impact Assessment</b>	<p>An equality impact assessment has been conducted and is appended. Overall, it is considered that the improvements will have a positive impact on local protected groups.</p> <p>The components of the project will be of particular benefit to children, older people and those with a range of disabilities, while one of the core objectives of providing new changing rooms is to promote women's and junior football, so improving opportunities for sporting participation for both those groups.</p>



<b>Environmental Impact Assessment</b>	An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA regulations do not apply to this project and therefore a full assessment is not required.
<b>Project Adjustment Form Required</b>	Not required.

### Appendices

Britannia Park Community Hub Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan

### Source Documents

- Britannia Park Community Hub Project Confirmation Table
- Rowley Regis Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2021





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**Sandwell Towns Fund Superboard  
Rowley Regis Satellite Education Hub Full Business Case**

**10 March 2022**

<b>Subject:</b>	Rowley Regis Satellite Education Hub Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

**1. Purpose of the Report**

- 1.1. To present the Full Business Case for the Rowley Regis Satellite Education Hub project including an equality impact assessment, environmental impact assessment, monitoring and evaluation plan and project adjustments.

**2. Background and Main Considerations**

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for Rowley Regis were offered by Government. This included an offer of an overall funding package of £19m. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by March 2022.
- 2.2. The Town Deal for Rowley Regis was signed on 24 March 2021.
- 2.3. Details of the projects put forward for the Rowley Regis Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

**3. Full Business Case Contents**

- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.
- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project: Provides strategic fit and is supported by a compelling



case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners

3.3. Sandwell's Towns Fund Full Business Cases have been prepared according to this model.

3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

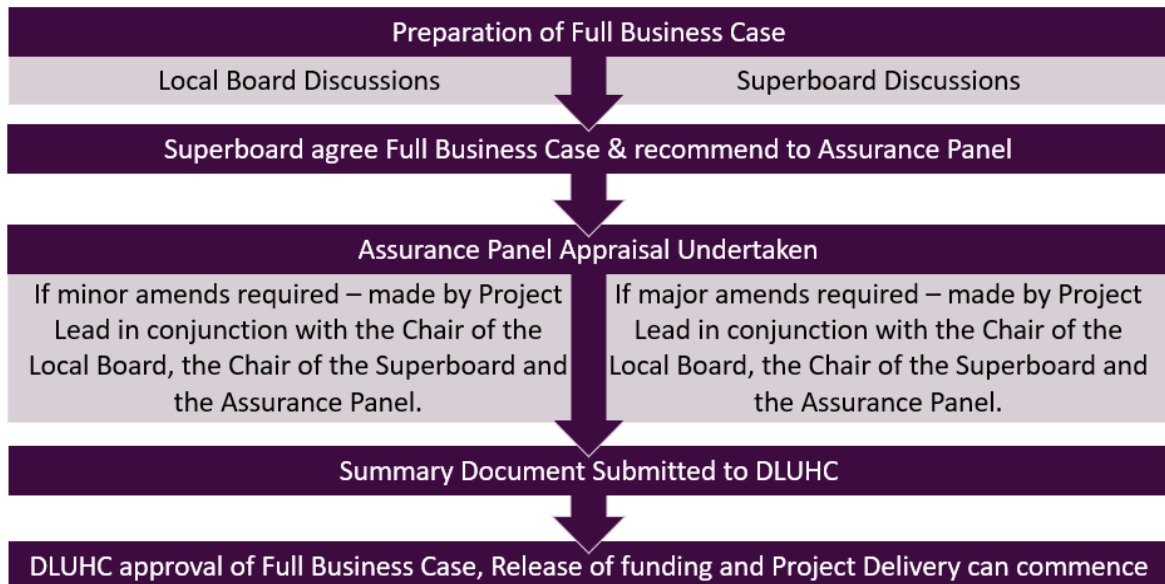
#### 4. Submission of Project Summary Documents to DLUHC

4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.

4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).

4.3. The Chair of the Superboard and Sandwell Council's S151 Officer will be a signatory on the Summary Document.

4.4. An outline of the process for approval of a project Full Business Case is as follows:



## 5. Rowley Regis Satellite Education Hub Full Business Case Summary

<b>Lead Organisation</b>	Sandwell College
<b>Towns Fund Ask</b>	£9m
<b>Match Funding</b>	Nil
<b>Total Project Value</b>	£9m
<b>Project Description</b>	<p>The Rowley Regis Satellite Education Hub will provide a new, dedicated education and training centre to enable the engagement of young people and adults in Rowley Regis and will work in conjunction with local community groups to provide access to social, medical and other education advice and services – providing a ‘resource centre’ with Sandwell College as the anchor institution.</p> <p>The Towns Fund investment will address the barrier to economic growth caused by local skills deficiencies and access to a suitably skilled workforce that exists within the Black Country and locally within Sandwell through providing three programmes:</p> <ul style="list-style-type: none"> <li>• Essential Skills – access to foundation skills with English, Maths and Digital Skills</li> <li>• Boost – development of pre-access ‘Boost’ programme providing advanced study skills at Level 3 and access to Higher Education</li> <li>• Gateway to opportunity - provide ‘Gateway’ provision which will enable those looking for a new career, a career change or for promotion to secure a set of ‘job ready’ skills and access to live job opportunities</li> </ul>
<b>Project Start Date</b>	June 2022
<b>Project End Date</b>	May 2024
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 2125 sqm increase in capacity and accessibility to 1 new or improved skill facility</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• Potential for 20 full time jobs in created</li> <li>• Increased and closer collaboration with employers</li> <li>• Involvement of local SMEs to enable an expansion of opportunities to upskill or certify employed adults as well as retrain unemployed adults (Referrals in from JCP).</li> <li>• Increase in the breadth of the local skills offer that responds to local skills needs</li> <li>• 175 x traineeships and Access to Apprenticeships/ Study Programmes</li> <li>• 250 unemployed adults seeking jobs in priority settings supported per year.</li> <li>• Increased benefit for the public education over the long term - Skills and training opportunities for 3 groups of learners</li> <li>• 475 new learners assisted</li> <li>• 90% of learners gaining relevant experience/being ‘job ready’ (as assessed by employers)</li> <li>• 5% decrease in percentage of population with low/no qualifications</li> </ul>



<b>BCR Calculation</b>	The Benefit Cost Ratio (BCR) calculation for this project is 4.5, meaning this project offers high value for money.
<b>Key Risks</b>	The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: - <ul style="list-style-type: none"> <li>• Delays due to Covid-19</li> <li>• Failure to acquire site</li> <li>• Planning application refused</li> <li>• Construction costs over-runs and delays</li> <li>• Delays due to unforeseen groundwork conditions</li> <li>• Delays/ slippages as a result of approvals and DLUHC approvals</li> </ul>
<b>Equality Impact Assessment</b>	An equality impact assessment has been conducted and is appended. The project is likely to have positive impacts for students and the working age population through the creation of new opportunities, as well as wider community benefits through a combination of higher education and skills levels in the region.  However, some groups may experience negative impacts from the development of this facility during the construction period. Actions to mitigate impacts have been recorded within the Equality Impact Assessment.
<b>Environmental Impact Assessment</b>	An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA regulations do not apply to this project and therefore a full assessment is not required.
<b>Project Adjustment Form Required</b>	Project Adjustment Form required. Details of changes outlined below.

## 6. Rowley Regis Satellite Education Hub Project Adjustment

- 6.1. Any project changes within the Towns Fund need to be formally submitted to DLUHC as a project adjustment request, following discussion with Sandwell's allocated Towns Fund Area Lead. Changes are recorded via a Project Adjustment Form outlining the changes made, rationale and detail of consultation to communicate changes.
- 6.2. Following detailed design and feasibility work, the project has reduced the number of learners assisted however, has increased outputs around size of facility, apprenticeships/ traineeships offer, and number of unemployed adults supported.
- 6.3. The mix of learners as well as quantity assisted is now viewed to be better in line with the needs of the local area. The project delivery team will seek opportunities to over-achieve targets once the asset is operational.
- 6.4. A Project Adjustment Form has been prepared for the Rowley Regis Satellite Education Hub project to record the following: -



Project Detail	Original Proposal	Adjusted Proposal
Towns Fund Ask	£9m	No changes recorded.
Match Funding	Nil	No changes recorded.
Total Project Value	£9m	No changes recorded.
Outputs	<ul style="list-style-type: none"> <li>• 2,082 sqm increase in capacity and accessibility to 1 new or improved skill facility</li> </ul>	<ul style="list-style-type: none"> <li>• 2125 sqm increase in capacity and accessibility to 1 new or improved skill facility</li> </ul>
Outcomes	<ul style="list-style-type: none"> <li>• Potential for 20 full time jobs in created</li> <li>• Increased and closer collaboration with employers</li> <li>• Involvement of local SMEs to enable an expansion of opportunities to upskill or certify employed adults as well as retrain unemployed adults (Referrals in from JCP).</li> <li>• Increase in the breadth of the local skills offer that responds to local skills needs</li> <li>• 150 x traineeships and Access to Apprenticeships/ Study Programmes</li> <li>• 200 unemployed adults seeking jobs in priority settings supported per year.</li> <li>• Increased benefit for the public education over the long term - Skills and training opportunities for 3 groups of learners</li> <li>• 505 new learners assisted</li> <li>• 80% of learners gaining relevant experience/being 'job ready' (as assessed by employers)</li> <li>• 5% decrease in percentage of population with low/no qualifications</li> </ul>	<ul style="list-style-type: none"> <li>• Potential for 20 full time jobs in created</li> <li>• Increased and closer collaboration with employers</li> <li>• Involvement of local SMEs to enable an expansion of opportunities to upskill or certify employed adults as well as retrain unemployed adults (Referrals in from JCP).</li> <li>• Increase in the breadth of the local skills offer that responds to local skills needs</li> <li>• <b>175</b> x traineeships and Access to Apprenticeships/ Study Programmes</li> <li>• <b>250</b> unemployed adults seeking jobs in priority settings supported per year.</li> <li>• Increased benefit for the public education over the long term - Skills and training opportunities for 3 groups of learners</li> <li>• <b>475</b> new learners assisted</li> <li>• <b>90%</b> of learners gaining relevant experience/being 'job ready' (as assessed by employers)</li> <li>• 5% decrease in percentage of population with low/no qualifications</li> </ul>
Changes to project description noted within the Project Adjustment Form	Construction of a brand-new satellite education facility located in Cradley Heath (council-owned former car park) that will enable the engagement of young people and adults in Rowley Regis	No changes recorded.



Project Detail	Original Proposal	Adjusted Proposal
	that is easily accessible and enables people to take advantage of opportunities within Sandwell more easily, helping to solve a presently critical issue of low skills and education levels within the local area.	

### Appendices

Rowley Regis Satellite Education Hub Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan

### Source Documents

- Rowley Regis Satellite Education Hub Project Confirmation Table
- Rowley Regis Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2021





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## Sandwell Towns Fund Superboard Canal Network Connectivity Full Business Case

**10 March 2022**

<b>Subject:</b>	Canal Network Connectivity Full Business Case
<b>Contact Officer:</b>	Jenna Langford, Regeneration Manager town_deal@sandwell.gov.uk

### 1. Purpose of the Report

- 1.1. To present the Full Business Case for the Rowley Regis Canal Network Connectivity project including an equality impact assessment, environmental impact assessment and monitoring and evaluation plan.

### 2. Background and Main Considerations

- 2.1. On 3 March 2021, Heads of Terms for a Town Deal for Rowley Regis were offered by Government. This included an offer of an overall funding package of £19m. The Heads of Terms offer is subject to the appraisal and approval of a Full Business Case for each project and the submission of a Summary Document (one per project) by March 2022.
- 2.2. The Town Deal for Rowley Regis was signed on 24 March 2021.
- 2.3. Details of the projects put forward for the Rowley Regis Town Deal were re-confirmed with Government in the form of a Project Confirmation Table. These were considered by Superboard on 17 May and submitted following approval from the Council's S151 Officer.

### 3. Full Business Case Contents

- 3.1. The Towns Fund Business Case Guidance, December 2020, outlined that Towns Fund Full Business Cases should be compliant with the HMT Treasury Green Book (2020). This sets out that Full Business Cases should address five cases; Strategic Case, Economic Case, Commercial Case, Financial Case and Management Case.
- 3.2. Preparing a project business case using the five-case model provides decision makers and stakeholders with a proven framework for structured thinking and assurance that the project: Provides strategic fit and is supported by a compelling



case for change, will maximise public value, is commercially viable, is affordable and is funded and can be delivered successfully by the organisation and its partners

3.3. Sandwell's Towns Fund Full Business Cases have been prepared according to this model.

3.4. Following Cabinet approval on 24 November 2021, an Assurance Panel has been established comprising the Town Deal Board Chair, Director of Regeneration and Growth, Director of Finance (Section 151 Officer) and Cabinet Member for Regeneration and Growth, to appraise Full Business Cases.

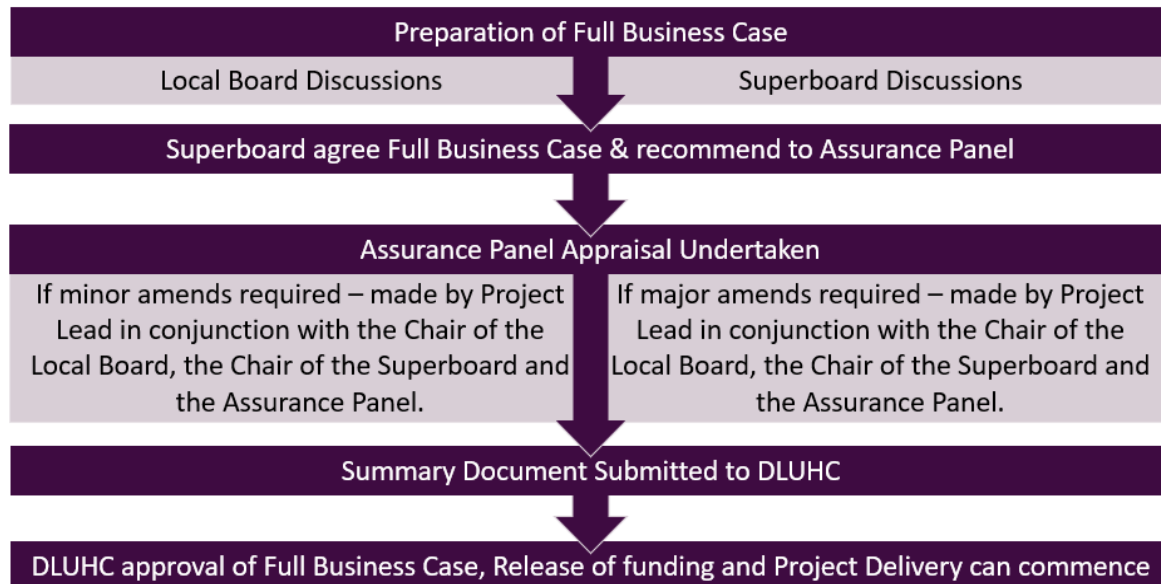
#### 4. Submission of Project Summary Documents to DLUHC

4.1. Once a Full Business Case has been approved by the Assurance Panel, a Summary Document will be prepared and submitted to DLUHC for review before funding is released. At which point Terms and Conditions of the grant will be provided.

4.2. The Summary Document contains an overview of each Business Case, how it has been appraised, and confirmation that key conditions from the Heads of Terms have been addressed (where applicable).

4.3. The Chair of the Superboard and Sandwell Council's S151 Officer will be a signatory on the Summary Document.

4.4. An outline of the process for approval of a project Full Business Case is as follows:



## 5. Canal Network Connectivity Full Business Case Summary

<b>Lead Organisation</b>	Canal and River Trust
<b>Towns Fund Ask</b>	£2.3m
<b>Match Funding</b>	Nil
<b>Total Project Value</b>	£2.3m
<b>Project Description</b>	<p>The strategic aim of the project is to improve active travel connectivity within and across Rowley Regis. This will be achieved through improvements to the canal towpath surface and the access points onto the canal from surrounding areas. Whilst this project falls primarily under the “Connectivity” programme described within the Towns Fund guidance, it will also deliver significant economic, social (health) and environmental benefits.</p> <p>The project will focus on two areas of canal within Rowley Regis – Old Main Line Canal &amp; Dudley No.2 Canal. Although both areas appear to be separate, they are in fact connected by the Netherton Tunnel and part of the “Birmingham Canal Navigations” (BCN) which provides connections to the UK’s inland waterway network.</p>
<b>Project Start Date</b>	February 2023
<b>Project End Date</b>	May 2023
<b>Outputs</b>	<ul style="list-style-type: none"> <li>• 7.13km new or upgraded cycle or walking paths</li> </ul>
<b>Outcomes</b>	<ul style="list-style-type: none"> <li>• 40% increase in cycling journeys on canal towpath from baseline</li> <li>• 40% increase in overall visitor numbers to canal from baseline</li> </ul>
<b>BCR Calculation</b>	The Benefit Cost Ratio (BCR) calculation for this project is 2.0, meaning this project offers high value for money.
<b>Key Risks</b>	<p>The main risks have been identified for the project and are being proactively managed through regular risk review and escalation, as required. The main risks are as follows: -</p> <ul style="list-style-type: none"> <li>• Construction - Unforeseen ground conditions;</li> <li>• Construction -"Canal stoppages";</li> <li>• Construction - Unforeseen events;</li> <li>• Construction - Increase in interest rates given difference in time to date of pricing (December 2021) and start date on site (February 2023) - Unforeseen economic conditions;</li> <li>• Construction - Increase in price of materials and labour as a result of 2 years passing between pricing and starting on site - Unforeseen economic conditions.</li> </ul>
<b>Equality Impact Assessment</b>	An equality impact assessment has been conducted and is appended. The assessment has indicated that there are no anticipated adverse impacts on any groups with protected characteristics as a result of this proposal.
<b>Environmental Impact Assessment</b>	An Environmental Impact Screening has been undertaken and is appended. The screening has identified that Schedule 1 and 2 of the EIA



	regulations do not apply to this project and therefore a full assessment is not required.
<b>Project Adjustment Form Required</b>	Not required.

**Appendices**

Canal Network Connectivity Full Business Case document including:

- Equality Impact Assessment
- Environmental Impact Assessment
- Consultation and Engagement Plan
- Risk Register
- Monitoring and Evaluation Plan

**Source Documents**

- Canal Network Connectivity Project Confirmation Table
- Rowley Regis Town Deal Heads of Terms
- MHCLG Business Case Guidance, December 2020
- MHCLG Monitoring and Evaluation Guidance, April 2021



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## Report to Economy Skills Transport and Environment Scrutiny Board

**10 March 2022**

<b>Subject:</b>	Strategic Road Safety Plan Review Scope
<b>Director:</b>	Director of Borough Economy Alice Davey
<b>Contact Officer:</b>	Senior Democratic Services Officer Stephnie Hancock – <a href="mailto:Stephnie_hancock@sandwell.gov.uk">Stephnie_hancock@sandwell.gov.uk</a>

### **1 Recommendations**



- 1.1 Consider and agree the scope for the Strategic Road Safety Plan Review.

### **2 Reasons for Recommendations**

- 2.1 The Economy Skills Transport and Environment Scrutiny Board has agreed to carry out a review of the Strategic Road Safety Plan. The scope document (appendix 1) sets out the rationale and suggested way forward for the review working group to review and refine.
- 2.2 Following recent a number of incidents within the borough, residents had expressed the need for the Council to update its current provision and provide traffic calming and road safety schemes as a preventative measure. Consequently, the Board considered it necessary to investigate these issues.
- 2.3 The scope document sets out the proposed project plan which includes a range of methods to gather evidence including

customer focus groups, working group inquiry sessions and use of social media to find out more from stakeholders and residents about what they want and what they think about current provision.

### 3 How does this deliver objectives of the Corporate Plan?

	<p>Strong resilient communities – It is vital to ensure that the Council has an effective Strategic Road Safety Plan to ensure the correct measures and provisions are in place to ensure safety. This would benefit whole communities, local neighbourhoods, families and creates a cohesive borough.</p>
	<p>Quality homes in thriving neighbourhoods – The review will enable the Board to gain an understanding of the issues faced by residents in terms of road safety. The Board will be able to analyse data and evidence considered through the review process to make informed recommendations, so residents can live a borough that is coordinated and responsive.</p>

### 4 Context and Key Issues

- 4.1 On 18<sup>th</sup> January 2022, a motion was unanimously passed at the full meeting of Council calling for the Economy Skills Transport and Environment Scrutiny Board to conduct a review into the current Strategic Road Safety Plan. Given recent political and public interest, the Board recommended that a review be conducted into the plan as this would enable the Board to capture resident’s concerns and also make effective recommendations to ensure that the health and wellbeing of residents remain at the highest priority of the Council.
- 4.2 Sandwell’s Strategic Road Safety Plan 2017-2022 sets out the Authority’s road safety strategy, contains the findings of in-depth road traffic casualty analysis across the borough and outlines the provisions currently in place within the borough. This Plan complemented the Government’s latest road safety statement –

Working Together to Build a Safer Road System – and embraced their Safe Systems approach in setting out Sandwell’s strategy.

- 4.2 Despite significant progress in our road safety provision, the council recognised there was room for improvement and accepts residents across the borough have requested that the Strategic Road Safety Plan was updated in order to address the growing challenges Sandwell faces including an increasing number of vehicles on the road, climate change, adaptations to public transport and other such imperatives.
- 4.3 The review aims to gather evidence to inform service shaping and future provision. It is important to ensure effective and efficient measures are implemented to recognise and proactively respond to the concerns of residents, but to also note that a Plan reflective of the current climate played an crucial role in ensuring all residents continued to feel safe within the borough.
- 4.4 By investigating and reviewing the current Strategic Road Safety Plan, it will ensure that the implementation of effective measures, strategies and policies to help inform road safety delivery within the borough.
- 4.5 The current Strategic Road Safety Plan is due to be revised in 2022, therefore this timely review will enable Members to gather evidence from stakeholders, the Council and partners, evaluate findings and options and make recommendations to propose initiatives and measures to influence and promote road safety.

## **5 Consultation**

- 5.1 There is no content within this report that requires any further consultation at this stage.

## **6 Alternative Options**

- 6.1 The purpose of the review is to develop an understanding of the road safety issues in the Borough and how the current Plan could be improved to consider current issues and if the Council should consider alternative options.

## 7 Implications

<b>Resources:</b>	There are no specific financial implications arising from this report.
<b>Legal and Governance:</b>	The current 2017-2022 Strategic Road Safety Plan also helps discharge Sandwell's Statutory Duty under Section 39 of the Road Traffic Act 1988 to develop a programme of measures designed to promote road safety.
<b>Risk:</b>	There are no associated risks with this report.
<b>Equality:</b>	There are no current considerations.
<b>Health and Wellbeing:</b>	The Strategic Road Safety Plan's main focus is the reduction of harm and injury on the Borough's road network with the aim to reduce casualties and improve the safety environment across the council's asset.
<b>Social Value</b>	An efficient and effective Strategic Road Safety Plan will contribute to the wellbeing, cohesion and resilience of Sandwell's communities.

## 9. Appendices

- 9.1 Appendix A – Scope Document

## Scrutiny Review – Scoping Document

<b>Review Title:</b>	Strategic Road Safety Plan
<b>Scrutiny Board:</b>	Economy, Skills, Transport and Environment
<b>Date of Review:</b>	2022

### Reasons for undertaking the review:

On Tuesday 18 January Council agreed to ask the Economy, Skills, Transport and Environment Scrutiny Board to conduct a review into the current Strategic Road Safety Plan. Members raised concerns that action to implement traffic calming measures was not taken until a fatality had occurred.

The current Strategic Road Safety Plan is due to be revised in 2022. The primary focus of the review will be to consider the introduction of a policy that identifies roads and streets that have suffered regular speeding collisions and implement traffic calming measures accordingly, in order for the Council to take a proactive approach to avoid such incidents and fatalities. The review will also aim to address the growing challenges Sandwell faces including an increasing number of vehicles on the road, climate change, adaptations to public transport and other such imperatives.

Road safety of the highest importance for the health and well-being of residents in Sandwell. While over the last two decades road accidents have seen a reduction of 55%, those being killed and seriously injured reduced 52% and accidents involving children reduced further by 72% there remained 800 road accidents annually. The cause of the majority of accidents has been identified as either speeding, congestion or poor pedestrian safety.

### Intended Outcomes:

- To consider the introduction of a policy that identifies roads and streets that have suffered regular speeding collisions and implement speed calming measures.
- That KPIs set within the current Strategic Road Safety Plan (in terms of Regional Strategy and Local Policy) are reviewed to determine progress and highlight challenges.
- Review the 'Five Pillar' strategic approach and identify areas that are working well and those that require additional attention.
- How does the Strategic Road Safety Plan respond to the issues and concerns around climate change?

- How does the Strategic Road Safety Plan reflect the growing increase in use of public transport, electric vehicles and cycling?
- To review how traffic calming schemes are introduced and how calming schemes are prioritised.
- To review the possibility of reduced speed limits to 20mph in residential and targeted areas and the impact on road safety.
- Consideration is given to how the Strategic Road Safety Plan could incorporate the wider West Midlands Combined Authority objectives as set out in the West Midlands Regional Road Safety Strategy.

**Officer Group (including partners):**

Highways

**Links to Corporate Plan:**



A connected and accessible Sandwell



Strong resilient communities

**Links to Terms of Reference:**

(d)highways management;  
(f)transport and public infrastructure;

**Scoping undertaken by:**

Steph Hancock  
Connor Robinson

**Council Chief Officer (or partner equivalent):**

Alice Davey – Director of Borough Economy  
Jeannie Fleary – PA to Director of Borough Economy

**Existing data available for consideration:**

Strategic Road Safety Plan 2017-2022 (Sandwell Council)

Letter from Sustainable Travel West Midlands

West Midlands Combined Authority Transport website:

<https://www.wmca.org.uk/what-we-do/transport/>

West Midlands Regional Road Safety Strategy:

<https://www.tfwm.org.uk/media/blti33m5/wmca-regional-road-safety-strategy-version-1-updated.pdf>

WMCA - Regional Road Safety Progress Report:  
<https://governance.wmca.org.uk/documents/s5241/Report.pdf>

Data on the impact of traffic calming measures.

**Potential witnesses**

Transport West Midlands  
(<https://corporate.tfwm.org.uk/>)

Sustainable Travel West Midlands

**Review Work Programme:**

Task	Method	Lead person(s)	Completion by:



**Overview and Scrutiny - Recommendation and Action Tracker**

O&S - Overview and Scrutiny. DM - Decision Maker. CM - Cabinet Member.

**Economy Skills Transport and Environment Scrutiny Board**

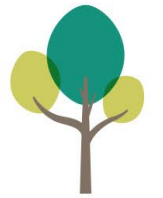
Title Recommendation(s)/Action(s)	O&S date	DM date	Responsible CM/Officer	Activity Log	Other Comments
Draft Black Country Plan	22.7.21		Tammy Stokes/Andy Miller	Interim Director of Regeneration and Growth undertakes targeted consultation with those residents directly affected by the proposals set out in the Draft Black Country Plan to build on Green Belt land in Charlemont & Grove Vale, Great Barr with Yew Tree and Newton wards.	
Local Transport Plan (Movement for Growth) Review Green Paper	22.7.21		Tammy Stokes/Andy Miller	Further update (in 2022/23) on Local Transport Plan (Movement for Growth) Review Green Paper	
Fleet Management Plan	30.9.21		Gary Charlton	Further report to be scheduled in 2022/23.	
Levelling Up Fund	8.11.21		Tony McGovern	That town fora be used as a mechanism for consulting councillors on the proposed bids for use of Levelling Up Funds.	It is intended to consult with ward member through Town Forums. This will start this month
Strategy on rewilding	8.02.22		Matthew Huggins	Strategy to be presented at a future meeting of the board. Item added to the work programme for 2022/23	



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The following items set out key decisions to be taken by the Executive in public session:-

	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
1	<p><b>Community Vaccination Champions</b></p> <p>Contact Officer: Katie Deeley/Anna Blennerhasset</p> <p>Director: Lisa McNally – Director of Public Health</p>	<p>Adults, Social Care and Health (Cllr Hartwell)</p>	<p>23 March 2022</p>		



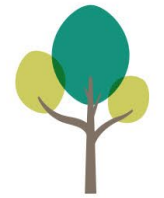
	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
2	<p><b>Care Home Fees – Standard Rate 2022/23</b></p> <p>Contact Officer: Daljit Bhangal</p> <p>Director: Rashpal Bishop – Director of Adult Social Care</p>	<p>Adults, Social Care and Health (Cllr Hartwell)</p>	<p>23 March 2022 (private item)</p>		
3	<p><b>Liberty Protection Safeguards</b></p> <p>Contact Officer: Donna Patel/Graham Terry</p> <p>Director: Rashpal Bishop – Director of Adult Social Care</p>	<p>Adults, Social Care and Health (Cllr Hartwell)</p>	<p>23 March 2022</p>		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
4	<p><b>Integrated Health and Social Care Centre Co-operative Working Agreement</b></p> <p>Contact Officer: Paul Moseley/Christine Guest</p> <p>Director: Rashpal Bishop – Director of Adult Social Care</p>	<p>Adults, Social Care and Health (Cllr Hartwell)</p>	<p>23 March 2022</p>		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
5	<p><b>Temporary Accommodation Elm Tree Primary Academy at Connor Education Centre, West Bromwich</b></p> <p>Contact Officer: Martyn Roberts</p> <p>Director: Michael Jarrett, Director of Children and Education</p>	Children and Education (Cllr Simms)	23 March 2022		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
6	<p><b>Children’s Social Care – Social Workers’ Pay</b></p> <p>Contact: Michael Jarrett</p> <p>Director of Children and Education, Michael Jarrett</p>	Children and Education (Cllr Simms)	23 March 2022		Report
7	<p><b>Domestic Abuse Strategy</b></p> <p>Contact Officer: Maryrose Lappin</p> <p>Director: Alice Davey – Director of Borough Economy</p>	Community Safety (Cllr Piper)	23 March 2022		



Title/Subject		Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
8	<p><b>Sandwell Community Safety Strategy 2022-26</b></p> <p>Contact Officer: Tessa Mitchell</p> <p>Director: Alice Davey – Director of Borough Economy</p>	Community Safety (Cllr Piper)	23 March 2022		
9	<p><b>Free Swimming 2022-23</b></p> <p>Contact Officer: Gemma Ryan</p> <p>Director: Alice Davey – Director of Borough Economy</p>	Culture and Tourism (Cllr Millard)	23 March 2022		





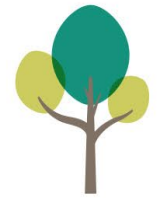
	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
10	<p><b>Leisure – Future Delivery Arrangements</b></p> <p>Contact Officer: Gemma Ryan</p> <p>Director: Alice Davey – Director of Borough Economy</p>	<p>Culture and Tourism (Cllr Millard)</p>	<p>23 March 2022</p>		
11	<p><b>City Region Sustainable Transport Settlement and Local Transport Capital Programme 2022/23</b></p> <p>Contact Officer: Andy Miller</p> <p>Director: Tony McGovern – Director of Regeneration and Growth</p>	<p>Environment (Cllr Bostan)</p>	<p>23 March 2022</p>		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
12	<p><b>Corporate Climate Change Action Plan</b></p> <p>Contact Officer: Jo Miskin</p> <p>Director: Tony McGovern – Director of Regeneration and Growth</p>	Environment (Cllr Bostan)	23 March 2022		
13	<p><b>Vehicle tyres and related services</b></p> <p>Contact Officer: Gary Charlton</p> <p>Director: Alice Davey – Director of Borough Economy</p>	Environment (Cllr Bostan)	23 March 2022		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
14	<p><b>Vehicle and grounds maintenance equipment spare parts and workshop</b></p> <p>Contact Officer: Gary Charlton</p> <p>Director: Alice Davey</p>	Environment (Cllr Bostan)	23 March 2022		
15	<p><b>Purchase of grounds maintenance plant and machinery</b></p> <p>Contact Officer: Gary Charlton</p> <p>Director: Alice Davey</p>	Environment (Cllr Bostan)	23 March 2022		



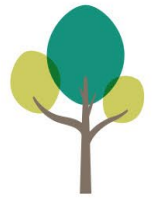
	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
16	<p><b>Review of Revenues and Benefits and Housing Operating Model</b></p> <p>Contact Officer: Simone Hines</p> <p>Director: Simone Hines – Director of Finance</p>	<p>Finance and Resources (Cllr Crompton)</p>	<p>23 March 2022</p>		
17	<p><b>Revenues and Benefits Policy Framework 2022/23</b></p> <p>Contact Officer: Ian Dunn</p> <p>Director: Simone Hines – Director of Finance</p>	<p>Finance and Resources (Cllr Crompton)</p>	<p>23 March 2022</p>		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
18	<p><b>Provision of 15 new council homes at Hawes Lane, Rowley Regis</b></p> <p>Contact: Alan Martin</p> <p>Director: Tony McGovern – Director of Regeneration and Growth/Gillian Douglas – Director of Housing and Communities</p>	Housing (Cllr Ahmed)	23 March 2022		
19	<p><b>Refurbishment of Thorn Close</b></p> <p>Contact Officer: J Rawlins</p> <p>Director: Gillian Douglas – Director – Housing and Communities</p>	Housing (Cllr Ahmed)	23 March 2022		Report



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
20	<p><b>Proposed Regeneration Pipeline of Investment in Borough 2022 to 2027 plus the Business Recovery/Support Action Plan</b></p> <p>Contact Officer: Tammy Stokes</p> <p>Director: Tony McGovern – Director of Regeneration and Growth</p>	Regeneration and Growth (Cllr I Padda)	23 March 2022		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
21	<p><b>AIM for GOLD – Funding Agreement Variation</b></p> <p>Contact Officer: Gareth Owens/Jenna Langford</p> <p>Director: Tony McGovern – Director of Regeneration and Growth</p>	Regeneration and Growth (Cllr I Padda)	23 March 2022	N/A	Funding Variation Agreement



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
22	<p><b>Disposal of Former Gas Showroom Site Lombard Street West/High Street West Bromwich</b></p> <p>Contact Officer: Stefan Hemming</p> <p>Director: Tony McGovern – Director of Regeneration and Growth</p>	Regeneration and Growth (Cllr I Padda)	23 March 2022		
23	<p><b>Acquisition of Site Harvest Road, Rowley Regis</b></p> <p>Contact Officer: Stefan Hemming</p> <p>Director: Tony McGovern – Director of Regeneration and Growth</p>	Regeneration and Growth (Cllr I Padda)	23 March 2022		





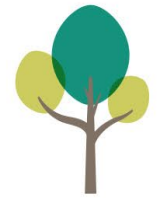
	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
24	<p><b>Review of the Council’s Surplus Property Assets</b></p> <p>Contact Officer: Chris Hilton</p> <p>Director: Tony McGovern, Director of Regeneration and Growth</p>	Regeneration & Growth (Cllr I Padda)	23 March 2022 (private item)	tbc	<p>Report</p> <p>Surplus Assets List (to be annexed to Cabinet paper)</p>



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
25	<p><b>Ormiston Sandwell Community Academy – Proposed Expansion</b></p> <p>Contact Officer: Martyn Roberts</p> <p>Director: Michael Jarrett – Director of Children and Education</p>	Children and Education (Cllr Simms)	13 April 2022		
26	<p><b>School Organisation Plan 2021/22</b></p> <p>Contact Officer: Martyn Roberts</p> <p>Director: Michael Jarrett – Director of Children and Education/Simone Hines – Director of Finance</p>	Children and Education (Cllr Simms)	13 April 2022	Tbc	<p>Report</p> <p>Appendices</p> <p>School Organisation Plan 2021/22</p>



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
27	<p><b>2022-23 Asset Management and Maintenance investment Programme</b></p> <p>Contact Officer: J. Rawlins</p> <p>Director: Gillian Douglas – Director – Housing and Communities</p>	Housing (Cllr Ahmed)	13 April 2022		Report



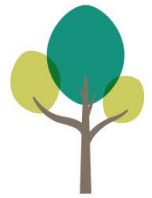
	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
28	<p><b>Memorandum of Understanding between SMBC and Chance Heritage Trust re Heritage related regeneration in the Borough</b></p> <p>Contact Officer: Tony McGovern</p> <p>Director: Tony McGovern – Director of Regeneration and Growth</p>	Regeneration and Growth (Cllr I Padda)	13 April 2022		



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
29	<p><b>Appropriation of Grafton Lodge, Grafton Road, Oldbury from General Fund into Housing Revenue Account</b></p> <p>Contact Officer: Lee Constable</p> <p>Director: Tony McGovern, Director – Regeneration and Growth</p>	Regeneration and Growth (Cllr I Padda)	13 April 2022		



Title/Subject		Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
30	<p><b>Award of Minor Adaptation/ Handyperson Service 2022-2026</b></p> <p>Contact Officer: Charlotte Leadbeater-Chase</p> <p>Director: Rashpal Bishop</p>	Adult Social Care	18 May 2022		Report to Cabinet
31	<p><b>Approval to Award a Contract for Highways Electrical Connections</b></p> <p>Contact Officer: Robin Weare</p> <p>Director: Alice Davey - Director of Borough Economy</p>	Environment (Cllr Bostan)	18 May 2022	N/A	



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
32	<p><b>Adult Social Care Contributions Policy - Review Proposals</b></p> <p>Contact Officer: Kay Murphy</p> <p>Director of Finance – Simone Hines Director of Adult Social Care - Rashpal Bishop</p>	<p>Finance and Resources (Cllr Crompton)</p> <p>Adults, Social Care and Health (Cllr Hartwell)</p>	18 May 2022	N/A	<p>Joint report by</p> <p>Director of Finance and Director of Adult Social Care</p> <p>Appendices</p>



	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
33	<p><b>Street Naming, Renaming and Property Numbering Policy</b></p> <p>Contact Officer: Robin Weare/Barry Ridgway</p> <p>Director: Alice Davey – Director of Borough Economy</p>	Environment (Cllr Bostan)	June 2022		



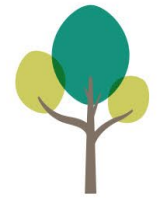


	Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
34	<p><b>Friar Park Residential Development</b></p> <p>Contact Officer – Chris Hilton</p> <p>Director: Tony McGovern – Director of Regeneration and Growth</p>	Regeneration and Growth (Cllr I Padda)	June 2022		<p>Site Appraisals and MasterPlan</p> <p>Funding approval for support</p> <p>Approval for informal public consultation</p>

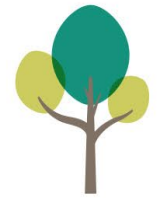


**Annual Programme Reminder (these items are not added automatically)**

Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
Review of Fees and Charges		January		
Determination of Admission Priorities for Sandwell's Community and Voluntary Controlled Schools		January/February		
Schools Funding		December/January		
Quarter 3 Budget Monitoring		February		
Council Finances		February		
Financial Regulations		February		
Business Plans		February		
Highways Asset Management Plan		March		



Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
Local Transport Settlement		March		
Revenues and Benefits Policy framework 2022/23		March		
Schools Capital Programme		April to June		
Financial Outturn		May		
Procurement and Contract Procedure Rules		July		
Review of Fees and Charges Sandwell Residential Education Services Centre Charges		May – July		
Childcare Sufficiency Report		July - September		



Title/Subject	Cabinet Portfolio Area	Decision Date	Pre-decision Scrutiny to be carried out? (Board and date)	List of documents to be considered
Quarter 1 Budget Monitoring		August		
Model Schools Pay Policy		October/November		
Winter Service Operational Plan		October/November		
Road Safety Plan		November		
Quarter 2 Budget Monitoring		November		
Council Tax Base Calculation		December		
Business Rates Retention Estimates		December		
Council Tax Reduction Scheme		December		



The following items set out key decisions to be taken by the Executive in private session:-

Title/Subject	Cabinet Portfolio Area	Decision Date	Reason for Exemption	List of documents to be considered
<p><b>Review of the Council's Surplus Property Assets</b></p> <p>Contact Officer: Chris Hilton</p> <p>Director: Tony McGovern, Director of Regeneration and Growth</p>	Regeneration & Growth (Cllr I Padda)	23 March 2022	Commercial sensitivity	Report Surplus Assets List (to be annexed to Cabinet paper)
<p><b>Care Home Fees – Standard Rate 2022/23</b></p> <p>Contact Officer: Daljit Bhangal</p>	Adults, Social Care and Health (Cllr Hartwell)	23 March 2022	Information relating to financial or business affairs	













Director: Rashpal Bishop – Director of Adult Social Care				
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# Work Programme 2021/22

## Economy, Skills Transport and Environment

### Scrutiny Board

Meeting Date	Item	Links with Strategic Aims	Notes
22 July 2021	Draft Black Country Plan		Tammy Stokes - Interim Director of Regeneration and Growth
	Black Country Ultra Low Emission Vehicle Strategy		Tammy Stokes - Interim Director of Regeneration and Growth
	Movement for Growth Strategy		Tammy Stokes - Interim Director of Regeneration and Growth
	Waste Services and Cleanliness of the Borough – Review Scoping	 	
30 September 2021	Towns Fund	 	Tammy Stokes
	Air Quality Action Plan Update		Paul Fisher/Andy Thorpe (Public Health)
	E Scooters Trial - Update	 	Andy Miller/Oliver Ford (Strategic Planning & Transportation Officer)

8 <sup>th</sup> November 2021	Fleet Programme	 	Gary Charlton (Waste and Fleet Manager)
	Levelling Up Fund	 	Tony McGovern (Director of Regeneration & Growth)
	Towns Fund Projects		Jenna Langford (Regeneration Manager)
9 <sup>th</sup> February 2022	Grass Cutting Programme		Director of Borough Economy
	Emergency Active Travel Fund	 	Andy Miller (Strategic Planning & Transportation Officer)
	Levelling Up Fund: Long List of Projects	 	Tony McGovern (Director of Regeneration and Growth)
	Serco Review Final Report		Chair
10 <sup>th</sup> March 2022	Towns Fund Business Cases	 	Jenna Langford (Regeneration Manager)
	On Street Residential Electric Vehicle Charging Scheme		Andy Miller (Strategic Planning & Transportation Officer)
	Strategic Road Safety Plan – Review Scoping	 	



## P.T.O.

### Items to be carried forward to 2022/23 work programme

- Planning White Paper
- Community Wealth Building and Inclusive Economy Action Plan
- Re-wilding Strategy
- Community Transport Service Overview
- Public Transport – connectivity in Sandwell
- Options for Efficiency Savings on Fleet

### Scrutiny Review

#### Waste Services and the Cleanliness of the Borough

The review will look at refuse collection services, street cleanliness (including litter, litter bins, dog waste bins), fly tipping, graffiti, the operation of the household waste centre.



#### Review of the current Strategic Road Safety Plan



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# Economy, Skills, Transport and Environment Scrutiny Board

**10 March 2022**

<b>Subject:</b>	Update on Governance Review Improvement Plan
<b>Director:</b>	Director of Borough Economy Alice Davey  Tony McGovern Director Regeneration and Growth
<b>Contact Officer:</b>	Director of Borough Economy Alice Davey  Tony McGovern Director Regeneration and Growth





## 1 Recommendations

That the Board notes progress on implementation of actions arising from the external auditor's value for money governance review, that are relevant to its terms of reference.

## 2 Reasons for Recommendation

- 2.3 One of the Key Lines of Enquiry in the Value for Money Governance Review was the waste service, which links to the terms of reference of this Board, as well as the recent scrutiny review of the performance and management of the waste contract. In addition, there are elements of the improvement plan that relate to regeneration, which also links to this Board's terms of reference.

### 3 How does this deliver objectives of the Corporate Plan?

	<p><b>Strong resilient communities</b> The effective delivery of waste management services benefits whole communities, local neighbourhoods, families and creates a cohesive borough.</p> <p>Regeneration in Sandwell will provide a range of improvements to support community resilience.</p>
	<p><b>Quality homes in thriving neighbourhoods</b> The scrutiny and effective oversight and management of the waste contract will ensure that residents live in clean neighbourhoods.</p> <p>Regeneration projects will deliver new housing and a range of improvements to support thriving neighbourhoods.</p>
	<p><b>A strong and inclusive economy</b> Regeneration projects in Sandwell will provide a range of opportunities for residents to access education and training opportunities and retain/draw in businesses.</p>
	<p><b>A connected and accessible Sandwell</b> Regeneration projects will deliver improvements to transport infrastructure for a connected and accessible Sandwell.</p>

### 4 Context and Key Issues

- 4.1 One of the Key Lines of Enquiry in the Value for Money Governance Review was the waste service, which links to the terms of reference of this Board, as well as the recent scrutiny review of the performance and management of the waste contract. In addition, there are elements of the Improvement Plan that relate to regeneration, which also links to this Board's terms of reference.
- 4.2 The Board will be updated on the progress made against those elements of the Improvement Plan.

### 5 Implications

<p><b>Resources:</b></p>	<p>There are no resource implications associated with this report.</p>
<p><b>Legal and Governance:</b></p>	<p>Scrutiny boards are responsible for managing their own work programmes and the Board has determined that this is something it wishes to monitor.</p>

<b>Risk:</b>	There are no risk implications associated with this report.
<b>Equality:</b>	There are no equality implications associated with this report.
<b>Health and Wellbeing:</b>	There are no health and wellbeing implications associated with this report.
<b>Social Value</b>	There are no equality implications associated with this report.

## **6 Appendices**

Appendix (Private) - Governance Review Improvement Plan 2022  
– (Elements Relating to the Terms of Reference of the Economy, Skills, Transport and Environment Scrutiny Board)

## **7. Background Papers**

Governance Review Improvement Plan

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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